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ABSTRACT

Information obtained from a survey of safety and health training activities undertaken by Federal agencies is provided in the document which serves as a resource guide and directory of agency safety programs. The document, intended to help Federal managers meet their safety training needs with available government resources, is divided into four sections. Section 1 (51 pages) focuses on safety training courses in the following categories: general safety; fire prevention and disaster control; motor vehicle safety; and radiation protection, health, and industrial hygiene. Each entry includes the following information: course title, sponsoring agency, description of the course, fees, and contact person. Section 2 (40 pages) lists safety training materials and publications for general safety, and five prevention and disaster training. The materials cover instructor's guides and course outlines, employee manuals and student references, and audiovisual aids. Section 3 (5 pages) lists instructor's guides and course outlines; employee handbooks, manuals, and references; and audiovisual aids for motor vehicle safety. Section 4 (3 pages) lists instructor's guides and course outlines, and audiovisual aids for environmental health and industrial hygiene. An agency index and location index (by State) to courses is included. (EC)

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Safety and Health Training Resources

FEDERAL SAFETY ADVISORY COUNCIL

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U.S. DEPARTMENT OF HEALTH,
EDUCATION & WELFARE
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INTRODUCTION

A Federal Safety Council analysis of agency safety programs revealed a duplication of effort, as well as a lack of knowledge, of available federal training programs in safety and related material. In recognizing this deficiency, the Secretary of Labor made the following recommendation in his summary report of agency programs which was endorsed by President Nixon:

> The Federal Safety Council should arrange for more safety training courses by member agency personnel equipped to provide the specific training shown by agency analysis of need to be required to reduce accidents and injuries. It should also distribute training material of high quality from member agencies which is not now available or included in the roster of Interagency Training Programs.

In considering methods to implement the recommendation of the Secretary of Labor, the Training and Education Division of the Council proposed that federal training courses and materials presently being conducted could be more effective if they were made available to all agencies. To help accomplish this objective, the Civil Service Commission and the Council conducted a survey of agency safety and health training activities in the federal government. Information obtained from this survey was compiled into a directory to help federal managers meet their safety training needs with resources currently available throughout government.

The directory also meets part of the requirements of the Government Employees Training Act (P.L. 85-507) which stipulates that agencies must search out government sources of training before using a nongovernment source. In addition, the directory will assist agencies in carrying out their responsibilities under Section 19 of the Occupational Safety and Health Act of 1970. Section 19 of the act states:

> (a) It shall be the responsibility of the head of each Federal agency to establish and maintain an effective and comprehensive occupational safety and health program which is consistent with the standards promulgated under section 6. The head of each agency shall (after consultation with representatives of the employees thereof)--
>
> (1) provide safe and healthful places and conditions of employment, consistent with the standards set under section 6;
>
> (2) acquire, maintain, and require the use of safety equipment, personal protective equipment, and devices reasonably necessary to protect employees;
>
> (3) keep adequate records of all occupational accidents and illnesses for proper evaluation and necessary corrective action;
>
> (4) consult with the Secretary with regard to the adequacy as to form and content of records kept

pursuant to subsection (a) (3) of this section; and

(5) make an annual report to the Secretary with respect to occupational accidents and injuries and the agency's program under this section. Such report shall include any report submitted under section 7902(e) (2) of title 5, United States Code.

(b) The Secretary shall report to the President a summary or digest of reports submitted to him under subsection (a)(5) of this section, together with his evaluations of and recommendations derived from such reports. The President shall transmit annually to the Senate and the House of Representatives a report of the activities of Federal agencies under this section.

(c) Section 7902(c)(1) of title 5, United States Code, is amended by inserting after "agencies" the following: "and of labor organizations representing employees".

(d) The Secretary shall have access to records and reports kept and filed by Federal agencies pursuant to subsections (a)(3) and (5) of this section unless those records and reports are specifically required by Executive order to be kept secret in the interest of the national defense or foreign policy, in which case the Secretary shall have access to such information as will not jeopardize national defense or foreign policy.

Agencies wishing to participate in programs conducted by other government agencies should make inquiry of the "contact" listed with each training resource. Courses not generally open to interagency employees have been included in Section One. These courses may serve as models for other federal managers and trainers in developing their own training programs in safety. In some cases, upon special request, agencies may open their courses to a limited number of interagency personnel. All agencies are urged to share their training resources as fully as possible.

Copies or samples of training materials and publications are available only from the sponsoring agency.

GENERAL SAFETY

ACCIDENT CONTROL: Forest Service
U.S. Department of Agriculture
A master 40-hour course given at Regional Headquarters
Five-hour sessions also offered at 47 field units

Description: Teaches the Lateiner Method of Accident Control. Grade levels GS-3 through GS-9, WL-Leader and WS-Supervisory may attend as well as interagency personnel.

Fees: Requires a $350 fee and per diem allowance. Quarters and meals are furnished by units for five-hour sessions.

Contact: Safety Consultant
U.S. Department of Agriculture
6040 Kennedy Boulevard East
West New York, New Jersey 07093

ACCIDENT PREVENTION: Environmental Health Service
U.S. Department of Health, Education and Welfare
A one and a half hour course conducted in
Billings, Montana

Description: Offered as part of the annual inservice training conducted at the Billings Area Indian Health Service as part of the training for Community Health Service Directors.

Contact: Chief, Area Health Education Branch
Indian Health Service
U.S. Department of Health, Education and Welfare
Billings, Montana 59101

ACCIDENT PREVENTION: Environmental Health Services
U.S. Department of Health, Education and Welfare
A four day program conducted at the Blackfeet Service
Unit, Browning, Montana.

Description: Explores the problem of accidental injuries and deaths, and accident prevention in the community. Community Action Program trainees and other interested community members may attend.

Fees: No cost to government, Billings area.

Contact: Accident Prevention Education Specialist
Area Office
Environmental Health Services
U.S. Department of Health, Education and Welfare
Portland, Oregon 97205

ACCIDENT PREVENTION: Bureau of Indian Affairs
U.S. Department of the Interior
A two-day program conducted at Rocky Mountain Hall,
Washakie, Wyoming

Description: Employees of the Bureau of Indian Affairs and the Indian Health Service and representatives of the Shoshone and Araphao tribes may attend.

Fees: No fees involved, except per diem for attendees.

Contact: Bureau of Indian Affairs Area Safety Officer
Bureau of Indian Affairs
U.S. Department of the Interior
316 North 26th Street
Billings, Montana 59101

ACCIDENT PREVENTION: Federal Railroad Administration
U.S. Department of Transportation
A two-hour course given several times yearly in
Sacramento, California, Zion, Illinois, Atlantic City,
New Jersey, New Orleans, Louisiana, and Washington, D.C.

Description: Directed toward safety and accident prevention in the railroad environment.
All Bureau of Railroad Safety regional personnel (GS-12 through GS-17) may attend. The course may be available to interagency personnel upon special arrangement.

Contact: Field Operation Division
Bureau of Railroad Safety
Federal Railroad Administration
U.S. Department of Transportation
Washington, D.C. 20591 Phone: (202) 462-0897

ACCIDENT PREVENTION FOR BUREAU MIDDLE MANAGEMENT:
Panama Canal Company
U.S. Canal Zone Government
Three one-week seminars offered in the Canal Zone.

Description: Available only to agency personnel in the grades of branch or unit chiefs.

Contact: Chief, Safety Branch
Administration Building
Balboa Height, Canal Zone

ACCIDENT PREVENTION FOR FIRST LINE SUPERVISORS:
Panama Canal Company
U.S. Canal Zone Government
Ten one-day seminars offered in the Canal Zone.

Description: Presented in cooperation with the U.S. Department of Labor. Available only to agency personnel in the grades of leader and above.

Contact: Chief, Safety Branch
Administration Building
Balboa Heights, Canal Zone

ADVANCED AIRCRAFT ACCIDENT INVESTIGATION SCHOOL:
U.S. Department of Air Force, in cooperation with the Federal Aviation Administration and the National Transportation Safety Board.
A two-week course offered at the FAA/NTSB School Aeronautical Center, Oklahoma City, Oklahoma.

Description: Provides refresher and recurrency training for graduates on the Basic National Aircraft Accident Investigation School (NAAIS). Course designed to present a higher degree of proficiency in previously acquired knowledge and skills. The course provides coverage of basic subject matter in greater depth and requires the student to demonstrate his knowledge and skill through practice and application to special problems.

Officers or civilians (GS-11 or higher) assigned to accident investigation boards who have previously attended the NAAIS Basic Course may attend. Individual living arrangements must be made by the students.

Contact: Deputy Inspector General for Inspection and Safety
(IGDSEE) Norton Air Force Base, California 92409
Autovon: 876-2407

ADVANCED SAFETY PROGRAM MANAGEMENT:
U.S. Department of the Air Force, in cooperation with the University of Southern California
A six-week course offered at the Institute of Aerospace Safety and Management, University of Southern California, Los Angeles, California.

Description: Designed to teach good safety management principles and techniques to fully qualified field grade officers or equivalent grade civilians serving at wing level or higher with responsibility for safety field functions. The curriculum includes safety philosophy, accident data collection and analysis, statistics, management, human relations, and communications techniques. Seven college credits are awarded upon successful completion. Field grade officers and civilians (GS-11 or higher) serving as safety staff officer (19xx) may attend. Student must have a minimum of one year military retainability from class starting date.

Other Information: Department of the Air Force military and civilian personnel must utilize Government contact quarters.

Contact: Deputy Inspector General for Inspection and Safety (IGDSEE) Norton Air Force Base, California 92409 Autovon: 876-2407

AMERICAN SOCIETY OF SAFETY ENGINEERS PROFESSIONAL CONFERENCE:

National Aeronautics and Space Administration
A 16-hour conference offered at the University of
Maryland, College Park, Maryland 20740

Description: Offered as part of the Manned Spacecraft Center Training program. Classroom method is utilized. Theme of conference is "Advancing Professional Development Through Systems Concepts." Also includes discussions on system analysis applied to occupational accidents and the use of these analyses to industrial situations, application of system safety to NASA operations (including a discussion of a particular application of the systems concept to a complex industrial operation), task analysis methodology and its application to industrial operations, and human performance in the industrial situation.

Available to both interagency and nongovenment personnel.

Living Arrangements: Accomodations at local motel.

Fees: Tuition: $60 Per Diem and Travel: Approx. $225

Contact: Registrar or
Institute of Technology, College of Engineering
University of Maryland
College Park, Maryland 20740

AVIATION SAFETY ENGINEERING AND RESEARCH SCHOOL:

U.S. Department of the Air Force
A two-week course offered at the AVSER
Facilities, Dynamic Science Division, Marshall
Industries, Phoenix, Arizona

Description: This course trains officers and civilians in the practical application of aircraft crash survival concepts. Course covers aircraft accident investigation, injury prevention programs, new aircraft mockup evaluations, human tolerance to abrupt linear acceleration, post crash evidence and investigation techniques. Material presented is of special interest to aviation safety and medical personnel.

Officers and civilians (GS-9 or higher) with a present or potential assignment on an aircraft accident investigation board, personnel assigned duties involving crashworthiness design of aircraft or aviation medical personnel. Student must have a minimum of one year military retainability from class starting date. Individual arrangements must be made for housing. Rooms are available at special rates in the Los Olivos Lodge Hotel where the course is conducted.

Contact: Deputy Inspector General for Inspection and Safety (IGDSEE)
Norton Air Force Base, California 92409 Autovon: 876-2407

BASIC AIRCRAFT ACCIDENT INVESTIGATION PROCEDURES AND TECHNIQUES:

Federal Aviation Administration
National Transportation Safety Board
U.S. Department of Transportation
A four-week program conducted at the Aeronautical
Center, Oklahoma City, Oklahoma.

Description: Part I (2 weeks): Responsibilities, Basic Procedures and Guidelines, and operations Investigation Techniques.
Part II (2 weeks): Aircraft Airworthiness Investigation Techniques. The subject areas emphasize established procedures applying to basic concepts, philosophy, statutes, regulations, and legal implications; and to tested techniques applying to the Aircraft structures, operations, powerplants, systems, witnesses, human factors, public hearings, and report areas of the accident investigation.

Government GS-9 through GS-15 level and nongovernment personnel may attend who meet the following standards: Assignment of duties involved directly or indirectly with the investigation of aircraft accidents in the field which requires the knowledge and application of fundamental aircraft accident investigation concepts, procedures and techniques; participation of civil and/or military aircraft accident investigation by virtue of job responsibilities in air safety and accident prevention.

Contact: Dean, National Aircraft Accident Investigation School
FAA Aeronautical Center
Oklahoma City, Oklahoma 73125

BASIC SAFETY TRAINING:

National Aeronautics and Space Administration
An eight hour course given at Langley Research Center
Hampton, Virginia

Description: Conducted by Langley employees in eight one-hour classroom sessions on the following topics: Introduction to Accident Prevention; Electrical; Radiation; Shop Work; Chemicals; Industrial Health; Fire Prevention; Protective Equipment. Required of all apprentices.

Fees: None

Contact: Head, Training and Educational Services Branch
National Aeronautics Space Administration
Langley Research Center, Hampton, Virginia 23365
Phone: (703) 827-2567

BOATING SAFETY:

U.S. Coast Guard Auxiliary, in cooperation with the
U.S. Coast Guard U.S. Department of Transportation
A course of varying length offered throughout the country at local Coast Guard Auxiliary Flotilla Headquarters.

Description: Purpose of course is to educate the public in boating safety. Generally given in the evening. Open to all interested persons.

Contact: Headquarters, Local Coast Guard Auxiliary Flotilla

CHEMICAL SAFETY AND TOXIC MATERIAL HANDLING:

National Aeronautics and Space Administration
A 10-hour course presented at Ames Research Center, Moffett Field, California.

Description: Conducted in two-hour sessions over a five-day period by a representative from the Environmental Health and Safety Office, University of California at Berkeley. Basically for personnel at Ames Research Center.

Contact: Safety Officer
Ames Research Center
Moffett Field, California 94035 Phone: (415) 961-2988

CONSTRUCTION SAFETY:
D.C. Minimum Wage and Industrial Safety Board
Government of the District of Columbia
A six-hour course given in Washington, D.C.

Description: Consists of three two-hour classes covering the following: Interpretation and Application of D.C. Construction Safety Code; Construction Safety Inspections; Interpretation and Application of D.C. General Safety Code. Safety and supervisory personnel from private industry, D.C., and Federal Government agencies, and representatives of labor unions may attend at no cost.

Contact: Administrative Assistant
Industrial Safety Division, Minimum Wage and Industrial Safety Board
Government of the District of Columbia
615 Eye Street, N.W., Washington, D.C. Phone: (202) 629-3569

CRYOGENIC SAFETY:
National Aeronautics and Space Administration
A ten hour Program Held at Ames Research Center, Moffett Field, California.

Description: Conducted in two hour sessions by a professor from the University of California at Berkeley. Basically for personnel at Ames Research Center.

Contact: Safety Officer
Ames Research Center
National Aeronautics and Space Administration
Moffett Field, California 94035 Phone: (415) 961-2988

ELECTRIC SAFETY IN THE OFFICE AND THE HOME: Rural Electrification Administration
U.S. Department of Agriculture
A one and a half hour program held in the Jefferson Auditorium, Washington, D.C.

Description: The program on the dangers of electricity is conducted by Rural Electrification Administration Safety Specialists, using lecture and demonstration methods. All Rural Electrification Administration staff in Washington may attend. Similar programs are in the planning stage in connection with office safety, recreation safety, driving safety, etc.

Contact: Rural Electrification Administration

U.S. Department of Agriculture
Room 4078-S
14th Street and Independence Avenue, S.W.
Washington, D.C. 20550 IDS: 111x2736

ELEMENTS OF INDUSTRIAL SAFETY:

U.S. Department of the Navy
A 40-hour course offered yearly in Washington, D.C., Norfolk, Virginia and Field activities.

Description: A basic course in industrial-accident prevention offered as part of Department of the Navy Safety Training at the activity level. Some of the subjects covered are: Administration; Fundamentals of Environment and Safe Practices; Metalworking; Woodworking; Portable Tools; Materials handling; Storage and Warehousing; Housekeeping; Inspections; Education and Promotion.

Primarily intended for safety inspectors and collateral duty safety personnel, but any person assigned full-time or part-time responsibilities in an activity safety office is eligible to take the course.

Fees: There are no fees for the course. Ordinarily persons attending would stay at activity Bachelor Officers Quarter's or at local hotels.

Contact: Director, Shore Activities Safety
ACNO (Safety) OP-0984
U.S. Department of the Navy
Washington, D.C. 20390 Phone: OX 7-3918 or 7-6934

EXPLOSIVES SAFETY:

National Aeronautics and Space Administration
A 20-hour course held at Goddard Space Flight Center, Greenbelt, Maryland.

Description: Presented in cooperation with the Indian Head Naval Ordnance Depot. The course deals with safety and handling of explosive ordnance and pyrotechnics for space vehicles and missiles. Personnel having responsibility for use, handling, storage, and transporting of Class "C" explosives may attend. Course will be open to interagency personnel on space available basis.

Contact: Safety Officer
Health and Safety Engineering Office
Code 205, National Aeronautics and Space Administration
Goddard Space Flight Center
Greenbelt, Maryland 20771 Phone: (301) 982-2441

FIELD SAFETY SCHOOL:

Naval Ordnance Systems Command
U.S. Department of the Navy
A two-week course offered at the Poplars Midtown Motor Hotel, Bloomington, Indiana

Description: Offered as part of agency training to provide education in fundamentals, skills, and techniques of accident prevention; instruction on current policies, regulations, codes, standards, publications of the Navy Department and Naval Ordnance Systems Command. Instruction methods include lectures, conferences, case studies, and field trips combined with assigned practical exercises.

Nominees must be high caliber and fully capable of absorbing and applying instruction received. Suggested types of personnel and grade levels are listed with each course outline. Included are: GS-9 through GS-15--explosives safety background and training; GS-7 through GS-15--safety, supervisory, and engineering personnel associated with explosives operations; GS-7 through GS-15--safety, supervisory, and management personnel and planning and engineering personnel.

Government quarters are limited and not recommended. Commercial rooms are available at the hotel or in Indianapolis proper.

Contact: Safety Division, Naval Materiel Command (MAT 046E)
U.S. Department of the Navy
Washington, D.C. 20360 Phone: OX2-9130 (31)

FIREARMS TRAINING

Canal Zone Police Division
Canal Zone Government
A two-month program held at the Canal Zone Police Pistol Range.

Description: Police personnel may attend.

Contact: Inspector
Police Headquarters
Ancon, Canal Zone Phone: 2-2562

GROUND SAFETY OFFICERS COURSE

U.S. Department of the Air Force in cooperation with New York University
A three-week course given at New York University Center for Safety, Washington Square, New York, New York.

Description: Provides ground safety training for officers and equivalent grade civilians for ground safety duties. Course includes basic safety problems, accident reporting, investigation and analysis, conference techniques, human engineering, safety councils, and the use of statistics. Places primary emphasis on the supervisor's role in safety.

Officers and civilians (GS-9 or higher) assigned or scheduled for assignment to full or part-time ground or explosives safety duties. Student must have a minimum of one year military retainability from class starting date. Individual arrangements must be made for housing.

Contact: Deputy Inspector General for Inspection and Safety (IGDSEE)
Norton Air Force Base, California 92409 Autovon: 876-2407

HEALTH AND SAFETY SEMINARS

Bureau of Reclamation
U.S. Department of the Interior
A two-day seminar sponsored and conducted annually
in Bureau regional offices.

Description: Held for the purpose of emphasizing the importance of safety in reclamation activities. The course is designed to review the progress of the past year and to teach Bureau supervisors and safety personnel new safety techniques and methods. The meetings are also devoted to the education of safety officers in Bureau safety administration. The seminars are usually management oriented since the Bureau of Reclamation adheres to the principle that safety is primarily the responsibility of management. Speakers invited to participate represent universities, other Government agencies, labor, and industry. Topics presented include: Safety Enforcement; Personnel Safety Problems; Safety Psychology: Contract Administration; Safety Education; Accident Prevention in Construction; etc.

Regional safety personnel, both full-time and those assigned responsibility for safety administration on a collateral duty basis may attend. Regional and operating office supervisors are also required to attend.

Contact: Safety Engineer, Bureau of Mines
U.S. Department of the Interior
4800 Forbes Avenue
Pittsburgh, Pennsylvania 15213 Phone: (412) 621-4202

INDUSTRIAL SAFETY

Army Materiel Command
Department of the Army
U.S. Department of Defense
A two-week course offered at the Army Materiel
Command Field Safety Agency, Charlestown, Indiana.

Description: Presents the safety standards and techniques required to reduce accidents at Army Materiel Command installations. Subjects presented include: Electrical Safety; Protective Clothing and Equipment; Maintenance Safety; Noise Problems and Control Methods; etc. Instructional methods used include lecture-conferences by members of the faculty and guest speakers, case studies, practical exercises. Students have access to the Army Materiel Command Safety Equipment Exhibit where they may see and examine several hundred items of safety products currently available from American suppliers. Classroom use is made of many items in the collection.

Safety, operating, planning, and engineering personnel of any Department of Defense installation or activity are eligible to attend. Suggested grade level is GS-7 through GS-14.

Travel and per diem costs borne by the agency sponsoring the attendee. Government quarters and mess facilities are not available at the Field Safety Agency for students attending the safety training courses. Hotel and motel accommodations are available in Louisville, Kentucky. Motel accommodations are available in Jeffersonville and Charlestown, Indiana. Each student who satisfactorily completes the course will receive a Certificate of Training.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U. S. Department of Defense
Washington, D.C. 20301

INSTALLATION SAFETY MANAGEMENT

Army Materiel Command
Department of the Army
U.S. Department of Defense
A five-day course offered at the Army Materiel Command Field Safety Agency, Charlestown, Indiana.

Description: Presents safety standards and techniques required to reduce accidents at Army Materiel Command installations. Subjects presented include: Machine Guarding; Accident Analysis; Reporting and Coding; Accident Investigation; Safety Inspection Tours; etc. Instructional methods used include lecture-conferences by members of the faculty and guest speakers, case studies, practical exercises. Students have access to the Safety Equipment Exhibit where they may see and examine several hundred items of safety products currently available from American suppliers. Classroom is made of many items in the collection.

Safety Directors, Assistant Safety Directors, Safety Officers, and key supervisory personnel may attend. Suggested grade level is GS-9 through GS-14.

Other Information: Travel and per diem costs are borne by the agency sponsoring the attendee. Government quarters and mess facilities are not available at the Field Safety Agency for students attending the safety training courses. Hotel and motel accommodations are available in Louisville, Kentucky. Motel accommodations are available in Jeffersonville, and Charlestown, Indiana. Each student who satisfactorily completes the course will receive a Certificate of Training.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX 7-3123

LIVE-LINE BARE-HAND CERTIFICATION AND TRAINING PROGRAM

Bureau of Reclamation
U.S. Department of the Interior
A two-week program conducted annually at Shiprock Substation, New Mexico.

Description: Covers a review of the safety provisions contained in the

Bureau publication, "Power System Safety Handbook." There is a review and discussion of the live-line bare-hand technique (maintenance of high voltage, 69-Kv to 500-Kv, transmission facilities without deenergizing the facility) augmented by actual field work utilizing the technique. Refer to the accompanying "Work Schedule and Training Program--Colorado River Storage Project." Bureau electrical maintenance supervisors, electrical workers, and safety personnel. Representatives from private and public utility companies, manufacturers of high voltage maintenance equipment, and the International Brotherhood of Electrical Workers are invited to attend and to participate in this training.

Certification of electrical workers in live-line bare-hand work requires completion of a course of instruction, together with evidence of ability to perform the work proficiently and safely. Also a training program is conducted annually for Bureauwide participation.

Contact: Safety Engineer
Bureau of Mines
U.S. Department of the Interior
4800 Forbes Avenue
Pittsburgh, Pennsylvania 15213 Phone: (412) 621-4202

MANUAL LIFTING

National Bureau of Standards
U.S. Department of Commerce
A course offered at Washington, D.C.

Description: Designed for internal use only, these courses were not available to interagency or nongovernment personnel. Materials utilized often consisted of other agency-developed materials tailored to meet local needs.

Contact: Chief, Safety and Fire Protection Section
National Bureau of Standards
U.S. Department of Commerce
Washington, D.C. 20234 IDS: 163x2600

MISSILE SAFETY OFFICERS COURSE

U.S. Department of the Air Force, in cooperation with the University of Southern California.
A one-week course offered at the Institute of Aerospace Safety Management, University of Southern California, Los Angeles, California.

Description: Provides university level safety education for officers or civilians assigned to manage U.S. Air Force missile safety programs. The course objective is to provide students with an understanding of safety program management, safety principles, missile systems, and missile environmental factors. The curriculum includes theory of applied physics, propellant chemistry, fluid mechanics, propulsion systems, fundamentals of structures, basic electronics, industrial hygiene and psychology, and the mathematics necessary for an adequate understanding of these subjects. The course is general in nature, providing an overview of Air Force safety problems and useful methods of dealing with these problems. It is designed as an educational process, rather than a training tool to prepare an individual for day-to-day operations. It is not intended to qualify personnel in any specific command program or missile system. They can, upon graduation, adapt this knowledge to local programs with motivation and initiative.

Officers assigned or scheduled for assignment to Missile Safety (AFSC 1945) or Staff Safety Officer (AFSC 1916) duties. They must have completed one year of college math, physics, and chemistry or equivalent. One year experience in the missile operations or missile maintenance field is desirable.

Department of Air Force military and civilians must utilize Government contract quarters.

Contact: Deputy Inspector General for Inspection and Safety (IGDSEE) Norton
Air Force Base, California 92409 Autovon: 876-2407

MODERNIZED ACCIDENT SEQUENCE

Forest Service - Region II
U.S. Department of Agriculture
A two-hour program offered, as requested by the Regional Safety Coordinator throughout Region II.

Description: The "Modernized Accident Sequence" includes three Zones of Responsibility--for management, work supervision, and the individual worker. The sequence is used backwards to illustrate concept of accident investigation.

Designed for managerial teams up to and including first-line supervisors. Part of program is appropriate for all employees and is so used when possible.

Contact: Regional Safety Coordinator
Forest Service
U.S. Department of Agriculture
Denver Federal Center
Denver, Colorado 80225 Phone: (303) 233-3611, Ext. 8251

MUNITIONS SAFETY

Army Materiel Command
Department of the Army
U.S. Department of Defense
A two-week course offered at the Army Materiel Command, Field Safety Agency, Charlestown, Indiana.

Description: Provides basic technical safety standards required in all Army Materiel Command installations and activities engaged in munitions operations. Subjects presented include: Characteristics of Munitions; Lightning Protection; Decontamination Procedures; Fire Protection; etc. Instructional methods used include lecture-conferences by members of the faculty and guest speakers, case studies, practical exercises, and field trips combined with assigned practical exercises. Students have access to the Safety Equipment Exhibit, where they may see and examine several hundred safety products currently available from American suppliers. Classroom use is made of many items in the collection.

Safety and key operating, supervisory, planning, and engineering personnel assigned to Government and private contract activities engaged in munitions operations. Suggested grade level is GS-7 through GS-14.

Travel and per diem costs are borne by the agency sponsoring the attendee. Government quarters and mess facilities are not available at the Field Safety Agency for students attending the safety training courses. Hotel and motel accommodations are available in Louisville, Kentucky. Motel accommodations are available in Jeffersonville and Charlestown, Indiana. Each student who satisfactorily completes the course will receive a Certificate of Training.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX7-3123

NATIONAL AIRCRAFT ACCIDENT INVESTIGATION SCHOOL

Department of the Air Force, in cooperation with the Federal Aviation Administration and the National Transportation Safety Board
A two-week course offered at the FAA/NTSB School, Aeronautical Center, Oklahoma City, Oklahoma.

Description: Trains officers/civilians for aircraft accident investigation board duties. The course is conducted by FAA/NTSB and covers accident reporting procedures, witness interrogation techniques, human factors, aircraft systems and powerplants, analysis of failed components, FAA/NTSB investigation rules and procedures.

Assigned or potential officer/civilian assignees to an aircraft accident investigation board. Student must have a minimum of one-year military retainability from class starting date.

Department of the Air Force military and civilians utilize Government quarters at Tinker Air Force Base.

Contact: Deputy Inspector General for Inspection and Safety (IGDSEE)
Norton Air Force Base, California 92409 Autovon: 876-2407

OCCUPATIONAL SAFETY

National Aeronautics and Space Administration
A one-week course offered at Goddard Space Flight Center, Greenbelt, Maryland

Description: Presented in cooperation with the Maryland State Department of Labor, the course includes: Effective Communication; Inspecting for Safety; Anatomy of a Safety Program; Preventive Maintenance; Storage and Handling of Materials; Personal Protective Equipment; Excavations and Embankments; Hospital-Patient Safety; Chlorine--Safe Handling; Instructor's Institute; etc. Visual aids and pertinent handout material supplement oral instruction. All Goddard personnel, especially supervisors, are eligible to attend this course. Non-government personnel may attend on a space available basis.

Contact: Safety Officer
Health and Safety Engineering Office, Code 205
National Aeronautics and Space Administration, Goddard Space Flight Center
Greenbelt, Maryland 20771 Phone: (301) 982-2441

OFFICE SAFETY

Office od Education, U.S. Department of Health,
Education, and Welfare
A one-hour program conducted in Washington, D.C.

Description: Slide presentation on safety hazards. Intended for the Office of Education Safety Committee.

Contact: Office of Education Safety Officer
Office of Education
U.S. Department of Health, Education, and Welfare
Room 1071
400 Maryland Avenue, S.W.
Washington, D.C. Phone: (202) 963-7659

OFFICE SAFETY

U.S. Department of Labor
A one-hour program offered in Atlanta, Georgia.

Description: Offered with the cooperation of the Audio-Visual Support Center, 3rd U.S. Army, Fort McPherson, Georgia. Available to all employees housed in the 1371 Building, with no grade restrictions.

Contact: Personnel Management Specialist
Regional Administrative Office
Room 587, 1375 Peachtree Street
Atlanta, Georgia 30309

OFFICE SAFETY

Occupational Safety and Health Administration
U.S. Department of Labor
A one-half-hour program offered in Dallas, Texas.

Description: A safety program for Department of Labor secretaries. Members of the Department of Labor secretaries group.

Contact: Program Chairman for 1970
Department of Labor Secretaries
U.S. Department of Labor
Room 308, 411 North Akard Street
Dallas, Texas 75201 Phone: (214) 749-3931

OFFICE SAFETY AND AUTOMOBILE ACCIDENT PREVENTION

Occupational Safety and Health Administration
U.S. Department of Labor
A one-hour program offered in San Francisco, California.

Description: Part of the agency orientation course. All new Department of Labor employees.

Contact: Regional Administrative Office
U.S. Department of Labor
Room 10436, Federal Bldg.
450 Golden Gate Avenue, Box 36017
San Francisco, California 94102

PRODUCTION WITH SAFETY

Forest Service - Region I
U.S. Department of Agriculture
An eight hour program given at various Forest Ranger districts in Region I.

Description: Includes a thorough analysis of the problems underlying work errors. A booklet, "Production with Safety", and test instrument, "concept Clarifications", are used to promote discussion and achieve understanding of safety problems. Available only to Forest Service personnel, GS-5 through GS-15, and Wage Board first level supervisors and leaders.

Contact: Forest Service
U.S. Department of Agriculture
Region I, Division of Personnel Management
Federal Building
Missoula, Montana 59801

SAFETY METHODS OF WORK

U.S. Soldier's Home
A two hour workshop conducted at the Soldiers' Home, Washington, D.C.
Service Assistants (Janitors) of the Deputy Governor Department may attend.

Contact: Chief, Personnel Division
U.S. Soldiers' Home
Washington, D.C. 20315

SAFE WORK: BASIC SUPERVISION

Forest Service - Region I
U.S. Department of Agriculture
An 11-hour segment of a 24-hour supervision course offered at eight forest districts in Region I.

Description: Safety segment discusses on and off the job correct safe work. Agency personnel, GS-3 through GS-12, WL-Leader and WS-Supervisory may attend. Course conducted at agency unit station. Costs, quarters, and meals borne by the agency unit.

Contact: Forest Service
U.S. Department of Agriculture
Region I
Federal Building
Missoula, Montana 59801

SAFETY AND ACCIDENT PREVENTION

Defense Supply Agency
U.S. Department of Defense
A subcourse of Storage Operations Correspondence Course offered by Defense Depot Ogden, Ogden, Utah.

Description: Covers the following topics: Responsibility for Accident Prevention; What Is an Accident?; Why Prevent Accidents?; What Causes Accidents?; General Accident Causes: How To Find Hazards; Hazard Spot

Check; How To Determine Corrective Action; What To Do in Case of an Accident; How To Investigate an Accident; What You Should Know About Accident Reporting.

Contact: Safety Officer
Defense Depot Ogden
U.S. Department of Defense
Ogden, Utah 84401

SAFETY AND FIRE PROTECTION COURSE FOR SUPERVISORS OR ASSISTANTS

Veterans Administration
A six hour course offered at the Veterans Administration Hospital, Albany, New York.

Description: Primarily concerned with principles of safety and fire protection and their application to the Veterans Administration supervisory job. Offered over a three day period in two hour segments. All supervisory personnel within the hospital may attend.

Contact: Assistant Engineer
Veterans Administration Hospital
113 Holland Avenue
Albany, New York 12208 Phone: (518) 462-331, Ext. 244 or 340.

SAFETY AND FIRE PROTECTION TRAINING

Veterans Administration
An one hour program presented at the Veterans Administration Hospital, Madison, Wisconsin.

Description: Offered as part of Hospital Training Program to all employees once a year and to new employees shortly after entrance on duty. Hospital employees. Engineering Division notifies Service Division when employees are due for attendance.

Contact: Personnel Officer
Veterans Administration Hospital
2500 Overlook Terrace
Madison, Wisconsin 53705 Phone: (608) 256-1241 (FTS).

SAFETY AND FIRST AID FIREFIGHTING TRAINING

Veterans Administration
A one hour program offered monthly at Biloxi and Gulfport, Mississippi.

Employees, members, patients, volunteers. Not set up for outside participation.

Contact: Chief
Engineering Division
Veterans Administration Center (520)
Biloxi, Mississippi 39531 Phone: (601) 432-1541, Ext. 287.

SAFETY AWARENESS TRAINING FOR SUPERVISORS

Smithsonian Institution
A ten hour course scheduled as needed in Washington, D.C.

Description: Designed specifically to assist supervisors in carrying out safety functions of their responsibilities. Topics covered include: What The Supervisor Should Know About Accidents, Their Causes and Controls; What The Supervisor Should Know About in Order to Teach His Employees About Accidents, Their Causes and Controls; Integrating Safety Instruction Into Job Instruction; Office Safety; Chemical and Biological Safety; Radiation Safety; etc.
Smithsonian employees only may attend.

Contact: Director, Office of Personnel and Management Resources
Smithsonian Institution
Washington, D.C. 20560

SAFETY CAREER MANAGEMENT INTERN TRAINING PROGRAM

Army Materiel Command
Department of the Army
U.S. Department of Defense
A 12-month program conducted at the Army Materiel Command Field Safety Agency, Charlestown, Indiana.

Description: Designed to train interns in safety principles, concepts, doctrine, work processes, regulations, and reference material. The 12-month program consists of different training phases, each playing an important part in the overall scope of training. Phase I provides six months of comprehensive classroom instruction at the AMC Field Safety Agency. Major courses include: Introductory Safety; Industrial Safety; Munitions Safety; Motor Vehicle Safety; Safety Management; Guided Missile and Rocket Safety; and Industrial Health and Hygiene Safety.

Individuals selected for entrance into the Safety Career Management Intern Training Program are carefully screened as to education, experience, personal traits and characteristics, background, and potential. Interns are recruited through Federal Service Entrance Examination registers from the Civil Service Commission Regional Offices throughout the Continental United States, as well as from the work force within Federal Service. In addition to meeting all Civil Service requirements, candidates are given a personal interview. Trainees begin at the GS-5 through GS-7 level, depending on their qualifications.

Adequate housing, both rental and purchase, exists throughout the commuting distance of the agency.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX7-3123

SAFETY COURSE FOR SUPERVISORS

Veterans Administration
A ten hour course conducted at the Veterans Administration Hospital, Fort Lyon, Colorado.

Description: Safety program for hospitals consisting of classroom lectures, films, charts, and class discussion. Developed with the cooperation of the Colorado Department of Labor and Employment.

Both supervisory and nonsupervisory hospital personnel may attend.

Contact: Chief, Personnel Division
Veterans Administration Hospital
Fort Lyon, Colorado 81038 Phone: (303) 456-1260, Ext. 221

SAFETY CURRICULUM: NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

National Aeronautics and Space Administration
A group of one to 40-hour courses offered continuously
as required at the John F. Kennedy Space Center, Florida.

Description: The classroom and field experience courses are offered as a part of mission support contracts, and are conducted by the Bendix Corp., Wackenhut Corp., and Trans World Airlines. Courses include: Basic, Primary, and Refresher First Aid; Clean Room Entry; Mobil Crane Operator Safety; Forklift Safety; Altitude Chamber Firefighting; Cryogenic Safety; Emergency Breathing Equipment; First Aid Firefighting; Radiological Safety; etc.

National Aeronautics and Space Administration, other Government agencies, and contractor personnel who have a mission responsibility at Kennedy Space Center which will expose them to the type of hazard covered by the course may attend.

Contact: Chief, Systems Training and Employee Development Branch
John F. Kennedy Space Center, National Aeronautics and Space Administration
Kennedy Space Center, Florida 32899 Phone: (305) 867-2737

SAFETY, FIRE PROTECTION, ACCIDENT REPORTING AND EMPLOYEES' COMPENSATION FOR INJURY

Veterans Administration
A six hour program offered at the Veterans Administration
Center, Los Angeles, California.

Description: Covers the principles of safety and fire protection. Treats such matters as accident prevention,identifying and eliminating unsafe conditions and acts. Reviews identification of the elements of fire and the supervisor's responsibility for necessary action. Designed for supervisors and is required training.

First line supervisors and potential supervisors may attend.

Contact: Chief, Staff Development Section
Personnel Division or
Chief, Protective Section
Engineering Division
Veterans Administration Center
Los Angeles, California 90073 Phone: (213) 478-3711

SAFETY FOR SUPERVISORS

Defense Supply Agency
U.S. Department of Defense
A three hour program offered for agency supervisors
at the Defense Electronics Supply Center, Dayton, Ohio.

Contact: Safety Officer
Defense Electronics Supply Center
U.S. Department of Defense
Dayton, Ohio 45401 Autovon: 989-6289

SAFETY FOR SUPERVISORS

U.S. Postal Service
A 16-hour course scheduled by individual regions as needed. Location is determined by Regional Directors on basis of most advantageous locations within the postal regions.

Description: Theme of course, which is provided under the direction of the Postal Service Management Institute, is to impart safety knowledge and to inculcate safety within the framework and intent of postal regulations and procedures. Training is designed to get supervisors to accept and implement their safety responsibilities.

Separate regional announcements pertaining to living arrangements are made for each class.

Initial level postal supervisors, PFS-6, PFS-7, and others not previously trained may attend.

Contact: Director, Postal Service Management Institute
U.S. Postal Service
7900 Wisconsin Avenue
Bethesda, Maryland 20014
ATTN: Chief, Management Instruction Division Phone: (301) 495-6392

SAFETY HANDLING OF FIRE EXTINGUISHERS, RESCUE BREATHING AND TRANSPORTATION PRACTICE

Panama Canal Company
Canal Zone Government
A two hour program offered in the Canal Zone.

Panama Canal Company and Canal Zone Government employees; Armed Forces personnel (civilian and military); high school and college students; Republic of Panama firemen may attend.

Contact: Administrative Assistant
Fire Division
Canal Zone Government
Balboa Heights, Canal Zone Phone: 2-2101

SAFETY IN PHYSICAL TRAINING, SPORTS AND RECREATION

Department of the Army
U.S. Department of Defense
Correspondence Course - Subcourse #45

Description: A six-credit-hour course consisting of five lessons and an exercise book to teach military personnel the importance of safety in physical training, sports, and recreation and to inform special services personnel on how to create a sports safety program.

Correspondence course is all Department of Defense civilian and military personnel. Other Federal personnel may enroll by special request. There is no charge.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20310 Phone: (202) OX7-3123

SAFETY IN THE FOOD SERVICE AREA

Veterans Administration
A one hour telephone lecture heard yearly at most hospitals in the western New York area.

Description: Two-way telephone lecture on avoiding common hazards in the food service area offered as part of agency training program. Questions and discussion follow lecture.

By arrangement with a participating hospital, anyone interested may attend.

A part of a continuing series of programs of interest to the health professions, cosponsored by the Veterans Administration and the Regional Medical program for western New York.

Contact: Regional Medical Program for Western New York
Veterans Administration
2929 Main Street
Buffalo, New York 14214 Phone: (716) 835-0728
or
Administrator
Veterans Administration Hospital
3495 Bailey Avenue
Buffalo, New York 14215

SAFETY: INTRODUCTION TO SUPERVISION

Federal Aviation Administration
U.S. Department of Transportation
A two hour segment from Introduction of Supervision offered as required by Federal Aviation Administration Headquarters, region and center locations.

Description: The objective is to open avenues for discussion of why safety, health, and injury compensation are necessary; what the supervisor's attitude toward these should be; and to dispel the idea that the approach to these benefits and services must always be a negative "don't do" approach. The unit begins with a discussion by participants covering employee health and relates it to other personnel groups. A "condition-action" chart is used as a base for summary discussion and a lead into a discussion of safety as it relates to people only. Final attention is given to the discussion of benefits to employees who, despite the manager's precautionary measures, are injured on the job.

Supervisor-oriented. Interagency personnel may attend by special arrangement.

Contact: Director of Office of Training
Federal Aviation Administration
U.S. Department of Transportation
800 Independence Avenue, S.W.
Washington, D.C. 20590 Phone: (202) 962-7824

SAFETY MANAGEMENT

U.S. Postal Service
A 40-hour program offered 12 times yearly at the
Postal Service Management Institute, Bethesda, Maryland.

Description: The objective is to provide an essential part of the training for postal safety personnel. Designed to present safety principles, practical instruction on specific postal hazards, and to provide opportunity for an exchange of safety ideas and experiences. It is also intended to enhance and assist the implementation of postal safety programs.

Full-time postal safety personnel. Collateral duty postal safety personnel from post offices having 100 or more personnel, and those who supervise these personnel may attend.

The Postal Service Management Institute provides leased apartment space for most of its participants. When all leased apartment space is occupied, participants are housed in nearby motels.

Contact: Director, Postal Service Management Institute
U.S. Postal Service
7900 Wisconsin Avenue
Bethesda, Maryland 20014
ATTN: Chief, Management Instruction Division Phone: (301) 495-6392

SAFETY MANAGEMENT FOR THE SUPERVISOR

Department of the Army
U.S. Department of Defense
Correspondence course - Subcourse #41

Description: A 12-credit-hour subcourse consisting of eight lessons and an exercise book, to teach first line supervisors and lower management personnel their responsibility to the Army Safety Program.

Correspondence course is all Department of Defense civilian and military personnel. Other Federal personnel may enroll by special request. There is no charge.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20310 Phone: (202) OX 7-3123

SAFETY MANAGEMENT FOR SUPERVISORS

Defense Atomic Support Agency
U.S. Department of Defense
An 11-hour course offered semi-annually or as needed at
Sandia Base, New Mexico.

Description: Some topics presented during the course are: Responsibility for Accident Prevention; Causes of Accidents; Accident Investigation; and demonstrations pertaining to utilization of proper protective clothing and proper methods to apply when using different types of machines. During the 11-hour course, one or two tours are conducted for participants through some of the shops on the base.

Participants should be either military or civilian supervisors, potential supervisors, foremen, leadmen, or administrative personnel. Course is available to interagency and Government contractor personnel on a space available basis. There is no charge.

Contact: Safety Officer
Non-Commissioned Officer in Charge, Safety Office
Headquarters, Sandia Base, New Mexico 87115

SAFETY OFF THE JOB/ON THE JOB
Office of Education
U.S. Department of Health, Education, and Welfare
A one hour program conducted in Washington, D.C.

Description: Includes a slide presentation and lecture by the Washington, D.C. Metropolitan Police Department.

Presented to all Office of Education employees.

Contact: Office of Education Safety Officer
U.S. Department of Health, Education, and Welfare
Room 1071, 400 Maryland Avenue, S.W.
Washington, D.C. Phone: (202) 963-7659

SAFETY ORIENTATION AND CRAFT SKILL TRAINING
U.S. Postal Service
A 40-minute program scheduled by individual installations as needed.

Description: Provides a uniform process by which post offices throughout the Nation may guide and conduct the orientation of employees to the postal service and the orientation and skill training of employees for the postal craft and position to which each is to be assigned. With latitude for necessary local variation, the system prescribes what is to be taught and when, where, by whom, and for how long at each stage of the employee's orientation and training. It also prescribes policies, methods, and divisions of responsibility for carrying out parts of the process, and it provides a variety of instructional aids, including forms, instructor guides, films, etc.

New post office craft employees, current post office employees being reassigned to a particular craft for the first time, and current employees being assigned to new duties within the scope of their current craft positions may attend.

A complete description of this system, together with copies of the principal instructional materials used in it, is published in Handbook P-23, "Orientation and Craft Skill Training."

Contact: Deputy Assistant Postmaster General for Manpower Resources and Development
U.S. Postal Service
ATTN: Director, Crafts Training Division, Postal Service Management Institute
Washington, D.C. 20260 Phone: (202) 656-0596

SAFETY PROGRAM MANAGEMENT
Department of the Army

U.S. Department of Defense
A 172-hour course offered at the U.S. Army Adjutant General School, Fort Benjamin Harrison, Indianapolis, Indiana.

Decription: Offered as part of agency training at Fort Benjamin Harrison basically for Department of the Army personnel, but Department of the Navy has been invited to participate for several years. The course includes: a review of the fundamentals of accident prevention; the application of safety management principles in elimination and control of hazards; investigation, analysis, and reporting of accidents and accident experience and the development of essential corrective/preventive actions.

Civilian safety engineers, safety inspectors or program specialists GS-7 through GS-12 may attend.

No tuition fee is charged. Attendees stay off-base in Indianapolis.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20310 Phone: OX7-3123

SAFETY REPRESENTATIVE TRAINING

National Aeronautics and Space Administration
A 40-hour course offered at the Manned Spacecraft Center, Houston, Texas.

Description: Offered as part of inhouse agency training.

Division safety representatives may attend. No particular grade level is specified.

Contact: Fire Protection Engineer or
Safety Engineer
Manned Spacecraft Center, Mail code SC
Houston, Texas Phone: (713) 483-6208

SAFETY SUBCOURSES: PATROL INSPECTOR TRAINEE COURSE

Immigration and Naturalization Service
U.S. Department of Justice
Five subcourses conducted as part of Border Patrol Academy's 14-week "Patrol Inspector Trainee Course" at the Officer Development Center, Los Fresnos, Texas.

Description: Firearms Training - 50 hours; Freight Train Inspection - one hour; Operation of Patrol Vehicles - two hours; Red Cross First Aid - ten hours; Traffic Inspection - two hours.

New Border Patrol Officer trainees who reside in student quarters at the Center. These subcourses are generally not available to interagency and nongovernment personnel.

Contact: Border Patrol Academy
Officer Development Center
U.S. Department of Justice
Los Fresnos, Texas 78566

SAFETY TECHNOLOGY

U.S. Postal Service
An 80-hour program offered four times yearly at the Postal Service Management Institute, Bethesda, Maryland.

Description: Objective is to familiarize the safety engineer or technician with the latest concepts of safety practices. The course covers the technical aspects of postal safety planning and organization, the human factor aspects of protection and health, the use of test equipment, and the evaluation of safety standards and codes.

Postal safety engineers and safety officers may attend (full- and part-time).

The Postal Service Management Institute provides leased apartment space for most of its participants. When all leased apartment space is occupied, participants are housed in nearby motels. Safety training materials developed by the Institute are used exclusively as course material.

Contact: Director, Postal Service Management Institute
7900 Wisconsin Avenue
Bethesda, Maryland 20014
ATTN: Cheif, Engineering Instruction Division Phone: (301) 495-6211

SAFETY TRAINING COURSE FOR CONSTRUCTION SUPERVISORS

Bureau of Reclamation
U.S. Department of the Interior
A 30-hour course conducted annually in Bureau field offices.

Description: A formal course of instruction in construction safety originally developed by the Associated General Contractors of America with the technical assistance of the Chief Safety Engineers from the Corps of Engineers, the Bureau of Yards and Docks, and the Bureau of Reclamation. The course consists of 15 lessons, each of two hour duration, dealing with specific phases of construction health and safety. The instruction is conducted by Bureau safety personnel and construction supervisors experienced in the subject matter. A lesson guide or instructor's manual, developed by the Associated General Contractors of America, is used in conducting the course. "Construction Safety Standards," published by the Bureau of Reclamation, is used as the text.

All Bureau construction supervisors and inspectors (GS-5 through GS-15) are required to complete this 30-hour course of instruction. Bureau contractor supervisors and foremen are also encouraged to attend.

A certificate and a wallet-size card are presented to persons successfully completing the 30-hour course of instruction; it is also recorded in the employee's personnel folder. For the past several years, this training has been made available to Bureau irrigation and power operation and maintenance supervisors. This course of instruction is presently being revised and its application expanded to include Bureau contractor foremen and supervisors. The revised course of instruction will be a ten hour course covering subject matter closely related to Reclamation construction operations. The Bureau's contract specifies that contractor foremen complete the course of instruction conducted by Bureau safety personnel and construction supervisors. During the course, extensive use will be made of flip-charts, 35 m.m. slides and other visual aids.

Contact: Chief Safety Engineer
Bureau of Reclamation
U.S. Department of the Interior
Denver, Colorado 80901 Phone: (303) 233-3611 Ext. 6672

SAFETY TRAINING: ENVIRONMENTAL HEALTH SERVICES WORKSHOP
Environmental Health Service
U.S. Department of Health, Education, and Welfare
Four hours of training held in conjunction with
Environmental Health Services Workshop, Billing, Montana.

Description: Covers the topics of safety, accident prevention, and carbon monoxide monitoring.

Sanitarian-technicians from field units may attend. No fees were involved, since participants were in the area attending the Environmental Health Services Workshop. The participants lived in motels during workshop.

Contact: Chief, Area Office
Environmental Health Services
U.S. Department of Health, Education, and Welfare
Billings, Montana 59101

SAFETY TRAINING FOR FORKLIFT TRUCK OPERATORS
National Bureau of Standards
U.S. Department of Commerce
A course offered in Washington, D.C.

Description: Designed for internal use only, these courses were not available to interagency or nongovernmental personnel during Fiscal Year 1970. Materials utilized often consisted of other agency-developed materials tailored to meet local needs.

Contact: Chief, Safety and Fire Protection Section
National Bureau of Standards
U.S. Department of Commerce
Washington, D.C. 20234 IDS: 164x2600

SENIOR OFFICER SAFETY COURSE
U.S. Department of the Air Force, in cooperation with the University of Southern California.
A one hour course offered at the Institute of Aerospace Safety and Management, University of Southern California, Los Angeles, California.

Description: Provides the opportunity to learn basic principles, as well as techniques and management tools available to the commander in conducting an effective safety program. A quick review of the existing Flight Safety Officers Course curriculum and the opportunity to exchange personal experiences and ideas relative to aerospace safety programs will enhance the commander's utilization of his safety staff.

Colonels and general officers may attend; exceptions must be approved by Deputy Inspector General for Inspection and Safety. Student must have a minimum of one year military retainability from class starting date. Individual arrangements must be made for housing. Twenty-five students per class.

Contact: Deputy Inspector General for Inspection and Safety (IGDSEE)
Norton Air Force Base, California 92409 Autovon: 876-2407

SUPERVISORY SAFETY TRAINING

National Bureau of Standards
U.S. Department of Commerce
A course offered in Washington, D.C.

Description: Designed for internal use only, these courses were not available to interagency or nongovernment personnel during Fiscal Year 1970. Materials utilized often consisted of other agency-developed materials tailored to meet local needs.

Contact: Chief, Safety and Fire Protection Section
National Bureau of Standards
U.S. Department of Commerce
Washington, D.C. 20234 IDS: 162x2600

SUPERVISORY SAFETY TRAINING

National Aeronautics and Space Administration
A 16-hour course given in the spring at Langley
Research Center, Hampton, Virginia.

Description: Taught by representatives from the U.S. Department of Labor, the following topics are a part of the curriculum; Supervisory Responsibility for Safety; Accident Cause Analysis; Accident Reports and Records; Inspection Procedures and Hazard Recognition; Low Voltage Electrical Hazards; Fire Protection and Prevention; Motor Vehicle Safety.

Langley Research Center personnel and employees of other Government agencies. There is no fee.

Contact: Head, Training and Educational Services Branch
Langley Research Center
National Aeronautics and Space Administration
Hampton, Virginia 23365 Phone: (703) 827-2567

SUPERVISOR SAFETY TRAINING

Veterans Administration
A 40-hour course offered at the Naval Ordnance
Plant, Forest Park, Illinois.

Description: Offered as a part of this station's Safety Training Program and is generally presented at other Federal agencies within the Chicago-land area through the U.S. Department of Labor.

Available to any Federal employee classified as a supervisor or potential supervisor. No charge to Federal employees. Quarter arrangements must be arranged by the individual at his expense.

Contact: Regional Director
Office of Occupational Safety
U.S. Department of Labor
300 South Wacker Drive - 12th Floor
Chicago, Illinois 60606 Phone: (312) 353-4716

SYSTEM SAFETY ANALYSIS

U.S. Department of the Air Force, in cooperation with the University of Washington.
A two week course offered at the University of Washington, Seattle, Washington.

Description: Trains engineers and technical staff members in the practical application of system safety analysis techniques. Course covers fault-free methods of analyzing systems for hazardous events. Terms and concepts of probability and statistics needed in the quantitative analysis of fault trees, human factors, and the use of computers in solving problems.

Officers and civilians (GS-11 or higher) who have a degree in engineering, science, or allied areas, or have received a waiver from the Deputy Inspector General for Inspection and Safety. Familiarity with the basic concepts of probability and statistics is desirable. Student must have a minimum of one year military retainability from class starting date. Individual arrangements must be made for housing.

Contact: Deputy Inspector General for Inspection and Safety (IGDSEE)
Norton Air Force Base, California 92409 Autovon: 876-2407

SYSTEM SAFETY OFFICERS COURSE

U.S. Department of the Air Force, in cooperation with the University of Southern California.
A three week course offered at the Institute of Aerospace Safety and Management, University of Southern California, Los Angeles, California.

Description: Trains personnel of U.S. Air Force development, support, and operational commands who are assigned to system safety engineering positions, system safety engineers in industry, and other governmental or military services. Includes system safety engineers assigned to AFSC SPOs and AFLC SSMs. Course contains fundamentals of system safety, appropriate system safety standards and specifications, i.e., MIL-S-38130A/MIL-STD-882, implementation of the system safety concept and identification of system safety problem areas. Course is intended for personnel having system safety responsibility in the conceptual, development or operational phases of weapon or support systems, subsystems or associated product developments. Emphasis is placed on the application of system safety principles in the predesign and design phases of development and modification programs or projects. Three college credits are awarded upon successful completion.

Student required to have bachelor's degree, preferably in an engineering or technical field. Alternative: Three years of safety, system engineering, or maintenance experience. Student must have a minimum of one year military retainability from class starting date.

Department of the Air Force military and civilians must utilize government contract quarters.

Contact: Deputy Inspector General for Inspection and Safety (IGDSEE)
Norton Air Force Base, California 92409 Autovon: 876-2407

SYSTEMS SAFETY ENGINEERING--MANAGEMENT AND ANALYSIS

Army Materiel Command
Department of the Army
U.S. Department of Defense
A two week course offered at the Army Materiel Command, Field Safety Agency, Charlestown, Indiana.

Description: Provides a working of firsthand knowledge in such management areas as command responsibilities, Army Materiel Command management policy, applicable regulations and standards, as well as familiarization with various management analytical techniques and the necessary mathematical background to understand these techniques. Subjects covered include: Introduction to Systems Management; Human Factors Engineering; Basic Probability and Set Theory; Fault Tree Construction; etc. Instructional methods used include lecture-conferences by members of the faculty and guest speakers, case studies, practical exercises, and field trips combined with assigned practical exercises. Students have access to the Safety Equipment Exhibit, where they may see and examine several hundred items of safety products that are currently available from American suppliers. Classroom use is made of many items in the collection.

Prepared for safety, planning, and engineering management personnel at Army Materiel Command and installations within the Army Materiel Command complex. Other Department of Defense personnel may attend on a space-available basis. Suggested grade levels are GS-9 through GS-14.

Travel and per diem costs are borne by the agency sponsoring the attendee. Government quarters and mess facilities are not available at the Army Materiel Command Field Safety Agency for students attending the AMC safety training courses. Hotel and motel accommodations are available in Louisville, Kentucky. Motel accommodations are available in Jeffersonville and Charlestown, Indiana. Each student who satisfactorily completes the course will receive a Certificate of Training.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. Phone: OX 7-3123

TRAINING FOR SUPERVISORS IN SAFETY AND FIRE PROTECTION

Veterans Administration
A five hour program held semiannually at the Veterans Administration Central Office, Washington, D.C.

Description: Classroom study with films, visual aids, and discussion. All supervisory personnel may attend. This course is for Veterans Administration Central Office employees and is not announced or offered to other agencies. Attendance is generally considered mandatory.

Contact: Assistant Director
Building and Supply Service (031)
Veterans Administration Central Office
810 Vermont Avenue, N.W.
Washington, D.C. 20420 Phone: (202) 148-2798

UNIT SAFETY MANAGEMENT I

Department of the Army
U.S. Department of Defense
Correspondence course--Subcourse #39

Description: An eight credit hour subcourse consisting of seven lessons and an exercise book to teach the civilian or military non-commissioned officer how to set up a safety program at the lowest organized unit level within the Army.

All Department of Defense civilian and military personnel may attend. Other Federal personnel may enroll by special request. There is no charge.

Contact: Army Director of Safety
Room 2D, 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20310 Phone: (202) OX7-3123

UNIT SAFETY MANAGEMENT II

Department of the Army
U.S.Department of Defense
Correspondence course--Subcourse #40

Description: A 12-credit-hour subcourse consisting of nine lessons and an exercise book, to expand on subcourse 39, to teach the civilian or military junior officer how to conduct a safety program within the lower organized elements of the Army.

All Department of Defense civilian and military personnel may attend. Other Federal personnel may enroll by special request. There is no charge.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20310 Phone: (202) OX7-3123

USE OF POLICE SERVICE REVOLVER

Metropolitan Police Department
Government of the District of Columbia
A 35-hour course presented every week or every other week, depending upon recruitment rate in Washington, D.C. and Lorton, Virginia.

Description: Combines classroom instruction and practical exercises. It is given at the Police Department Pistol Range, Municipal Center Building and the Lorton Reformatory Range, Lorton, Virginia

Intended for members of recruit classes at the Training Division Metropolitan Police Department. No cost is involved.

Contact: Pistol Range
Metropolitan Police Department
Government of the District of Columbia
300 Indiana Avenue, N.W.
Washington, D.C. 20001 Phone: (202) 626-2505

WATER SAFETY INSTRUCTOR'S COURSE

Panama Canal Company
Canal Zone Government
A 30-hour course offered in the Canal Zone.

Description: This American Red Cross course is offered to enable personnel to become certified water safety instructors.

Physical education and recreation personnel who are Certified Senior Lifesavers, may attend. Other eligible schools personnel may enroll. Course is free and conducted in the evening to enable personnel to attend.

Contact: Supervisor
U.S. Pools and Safety
Division of Schools
Box M
Balboa Heights, Canal Zone

WATER SAFETY RETRAINING

Panama Canal Company
Canal Zone Government
A 12-hour course offered in the Canal Zone.

Description: This American Red Cross course is offered to bring water safety instructors up to date with new concepts and to enable previously certified personnel to regain certification.

Physical education and recreation personnel of the Schools Division who are, or have been, certified as water safety instructors. Other eligible schools personnel may enroll. Course is free and sessions are held after working hours.

Contact: Supervisor of U.S. Pools and Safety
Schools Division
Box M
Balboa Heights, Canal Zone

WATER SAFETY TRAINING DRILLS

Panama Canal Company
Canal Zone Government
A one and a half hour session is held weekly throughout the year at each Schools Division pool in the Canal Zone.

Regularly assigned and accredited life guards must participate in drills conducted during duty hours.

Contact: Supervisor
U.S. Pools and Safety

Division of Schools
Box M
Balboa Heights, Canal Zone

WELDING SAFETY

National Aeronautics and Space Administration
A two hour course given at Lewis Research Center, Cleveland, Ohio.

Given primarily for National Aeronautics and Space Administration personnel. Other Federal employees may attend on a space available basis.

Contact: Training Director
Lewis Research Center
National Aeronautics and Space Administration
Cleveland, Ohio Phone: (216) 433-6274

YOU AND OFFICE SAFETY

Office of Facilities and Operations
Civil Aeronautics Board
A one-half hour program given at offices of the Civil Aeronautics Board, Washington, D.C.

Description: An instruction session including a film. All Civil Aeronautics Board employees may attend.

Contact: CAB Safety Officer
Civil Aeronautics Board
Washington, D.C. IDS 128-7641 or (202) 382-7641

YOUTH OPPORTUNITY SAFETY TRAINING

National Aeronautics and Space Administration
A two hour course offered in the summer at Goddard Space Flight Center, Greenbelt, Maryland.

Description: Designed especially for Youth Opportunity employees. It includes individual responsibility for accident prevention; GSFC safety policy; emergency reporting procedures; accident reporting requirements; proper lifting techniques; good housekeeping practices and fire safety.

Youth Opportunity employees and similar type employees are eligible.

Contact: Safety Officer
Health and Safety Engineering Office, Code 205
National Aeronautics and Space Administration, Goddard Space Flight Center
Greenbelt, Maryland 20771 Phone: (301) 982-2441

FIRE PREVENTION AND DISASTER CONTROL

AUXILIARY FIREFIGHTERS

National Aeronautics and Space Administration
An 80-hour course given at Lewis Research Center, Cleveland, Ohio.

Description: Offered primarily for National Aeronautics and Space Administration personnel. Other Federal employees may attend on a space available basis.

Contact: Training Director
Lewis Research Center
National Aeronautics and Space Administration
Cleveland, Ohio 44135 Phone: (216) 433-6274

CARE OF MASS CASUALTIES

Veterans Administration
A one hour program given at the Veterans Administration Out-patient Clinic, Los Angeles, California.

Description: Held in one and a quarter hour segments weekly for eight weeks. Chiefs of all services and divisions, the safety officer and the union representative may attend.

Contact: Chief, Services Division
Out-patient Clinic
Veterans Administration
1031 South Broadway
Los Angeles, California 90015 Phone: (213) 688-3932

EMERGENCY EVACUATION AND FIRST AID FIREFIGHTING

Veterans Administration
A 45-minute program offered one week each year at the Veterans Administration Center, Prescott, Arizona.

Description: Provides a verbal description of six procedures for emergency removal of patients from fires in patient areas, accompanied by physical demonstrations. Realism obtained by use of mockup of actual two bed patient room and fixtures, accompanied by actual fires in such locations as patient's bed, wastebasket, door frames, etc. Includes use of a variety of fire extinguishers and linen fire hose with actual participation of those in attendance.

All Veterans Administration station employees, employees of other nearby Federal agencies, and nongovernment personnel, such as Boy Scouts, community hospital staff, and high school students may attend.

Contact: Chief, Personnel Division (135)
Veterans Administration Center
Prescott, Arizona 86301 Phone: (602) 445-4860, Ext. 7255

EXPANDED FUNCTION TRAINING PROGRAM

Veterans Administration
A 12-hour program conducted on a continuing basis at the Veterans Administration Hospital, Jefferson Barracks, Montana

Description: In cooperation with the Division of Health, State of Missouri, the course trains hospital personnel for the assumption of greater responsibility under the stress of disaster. Instruction is given by representatives from the Anesthetic Service; Engineering Division; Laboratory Service; Nursing Service; Radiology Service; Medical Service; Psychology Service; Surgical Service; and Pharmacy Service. A course in medical self-help is included and covers the following subjects: Radioactive Fallout and Shelters; Healthful Living in Emergencies; Artificial Respiration; Bleeding and Bandaging; Fractures and Splinting; Transportation of the Injured; Burns and Shock; Nursing Care for Sick and Injured; Infant and Child Care; Emergency Childbirth.

Local Veterans Administration Hospital employees, including supervisory and nonsupervisory employees. Quotas are assigned each Division and Service until all employees have been trained.

Contact: Employee Training
Relations Services
Veterans Administration Hospital
Jefferson Barracks, Missouri 63125 Phone: (314) 892-7227, Ext.545

FIRE AND SAFETY (FIRE CLASS)

Veterans Administration
A one and a half hour course presented during Fire Prevention Week at the Veterans Administration Hospital, Miami, Florida.

Description: Includes fire alarm system, fire protection equipment, chemistry of fire, hazards of flammable liquids and other fuels, laboratory-type demonstrations, immediate rescues, evacuation. Lecture on lifting and carrying techniques.

Open to all employees, public, patients, employees from private hospitals, and any city or Federal agency. Twelve classes were given the course during Fiscal Year 1970.

Contact: Chief, Engineering Division
Veterans Administration
1201 N.W. 16th Street
Miami, Florida 33125 Phone: (305) 377-2441, Ext. 3035

FIRE EXTINGUISHER AND BREATHING APPARATUS TRAINING

National Aeronautics and Space Administration
A four hour course offered at Goddard Space Flight Center, Greenbelt, Maryland

Description: Offered as part of the agency training program. Open to all Goddard employees.

Contact: Fire Protection Specialist
Health and Safety Engineering Office, Code 205
National Aeronautics and Space Administration, Goddard Space Flight Center
Greenbelt, Maryland 20771 Phone: (301) 982-2441

FIRE LOSS MANAGEMENT

Division of Operational Safety
U.S. Atomic Energy Commission
A one week course offered at the University of Maryland, College Park, Maryland and Stanford University, Stanford, California.

Description: Program covers the following topics: Building Construction; Flammable Metals and Plastics; Fire Protection at Research Installations and Laboratories; Explosives, Electrical Hazards; and Special Extinguishing Agents.

Atomic Energy Commission and contractor employees; limited space for others concerned with fire loss management at nuclear facilities.

Contact: Director, Division of Operational Safety
U.S. Atomic Energy Commission
Washington, D.C. 20545

FIREMANSHIP TRAINING FOR GUARDS
National Bureau of Standards
U.S. Department of Commerce
A course offered in Washington, D.C.

Description: Designed for internal use only, these courses were not available to interagency or nongovernmental personnel during Fiscal Year 1970. Materials utilized often consisted of other agency-developed materials tailored to meet local needs.

Contact: Chief, Safety and Fire Protection Section
National Bureau of Standards
U.S. Department of Commerce
Washington, D.C. 20234 IDS: 164x2600

FIRE PREVENTION PROGRAM: "HOW TO GET YOUR INSURANCE CANCELED"
Veterans Administration
A one hour program offered at the Veterans Administration Hospital, Atlanta, Georgia.

Description: Program is a skit using a simulated home on stage. The make-believe family demonstrates fire hazards in the home and the corrective action that should be taken immediately to safeguard their family and property. Presented in cooperation with the Dekalb County Fire Department.

All Veterans Administration employees and any visitor to the hospital may attend.

Contact: Safety Officer
Veterans Administration Hospital
Atlanta, Georgia 30329 Phone: (404) 634-5171

FIRE PROTECTION ENGINEERING SEMINAR
National Aeronautics and Space Administration
A one week program offered at Goddard Space Flight Center, Greenbelt, Maryland, Kennedy Space Center, Florida, and Manned Spacecraft Center, Houston, Texas.

Description: Offered as part of the Manned Spacecraft Center training program. Oriented toward areas of fire protection. Engineering which appears to have immediate application for the engineering personnel of the centers.

Personnel having engineering, fire, and safety responsibilities. Course is open to interagency personnel on space available basis. Developed by the Goddard Space Flight Center Health and Safety Engineering Office in conjunction with the University of Maryland.

Contact: Safety Officer
Health and Safety Engineering Office, Code 205
National Aeronautics and Space Administration, Goddard Space Flight Center
Greenbelt, Maryland 20771 Phone: (301) 982-2441

FIRE SAFETY

Veterans Administration
A two week program offered at the Veterans Administration Center, Bay Pines, Florida.

Description: Consisted of formal classroom lectures and demonstrations. As a further followup, employees participated by giving return demonstrations of procedures learned with Florida State Fire College personnel conducting a critique of the methodology used.

Course was attended by all available Veterans Administration Center employees responsible for direct patient care in the Nursing Service and by the entire Engineering Division, the members of which comprise the firefighting brigade--including the firefighting force especially. Also represented were a cross section of employees from all Divisions and Services of the Center. Three volunteer firefighters from the Seminole Volunteer Fire Department attended, bringing with them a thousand-gallon pumper and specialized firefighting equipment. No other non-Federal personnel were involved.

No fees or living arrangements were involved. The Florida Fire State College personnel are paid through State funding and offer their services without charge.

Contact: Fire Chief
Veterans Administration Center
Bay Pines, Florida 33504 FTS 813-893-4475.

FIRE SAFETY TRAINING FOR JANITORS

National Bureau of Standards
U.S. Department of Commerce
A course offered in Washington, D.C.

Description: Designed for internal use only, these courses are not available to interagency or nongovernment personnel. Materials utilized often consisted of other agency-developed materials tailored to meet local needs.

Contact: Chief, Safety and Fire Protection Section
National Bureau of Standards
U.S. Department of Commerce
Washington, D.C. 20234 IDS: 164x2600

FIRE WARDEN TRAINING

National Aeronautics and Space Administration
A six hour course offered at the Manned Spacecraft Center, Houston, Texas.

Description: Offered as part of inhouse agency training. Building fire wardens. No particular grade level specified.

Contact: Fire Protection Engineer
or
Safety Engineer
Manned Spacecraft Center (Mail Code SC)
Houston, Texas Phone: (713) 483-6208

HOME FIRE SAFETY AND ARTIFICIAL RESPIRATION

Environmental Health Service
U.S. Department of Health, Education, and Welfare
A two day program conducted in Billings, Montana.

Employees of the Bureau of Indian Affairs, the Public Health Service, and Blackfeet Health Aides. No fees involved.

Contact: Community Health Educator
Public Health Service Indian Hospital
Harlem, Montana 59526 Phone: (406) 353-2278

HOSPITAL FIRE SAFETY

U.S. Soldiers' Home
A one hour program given at the U.S. Soldiers' Home Hospital, Washington, D.C.

Description: Training session was given by two trained D.C. Fire Inspectors. It included a training film and a live demonstration of various types of fire extinguishers.

All hospital staff, including floor sergeants and other home employees.

Contact: Hospital Administrative Assistant
The Hospital
U.S. Soldiers' Home
Washington, D.C. 20315

INDUSTRIAL FIRE PROTECTION

U.S. Atomic Energy Commission
A 54-hour program conducted over a five month period at Idaho Falls, Idaho.

Description: Conducted through the NRTS Education Program with the University of Idaho.

Atomic Energy Commission and contractor employees may attend. The fee is $40.

Contact: Assistant to the Resident Director
NRTS Education Program
Idaho Nuclear Corporation
P. O. Box 1845
Idaho Falls, Idaho 83401

PERSONAL AND FAMILY SURVIVAL

Environmental Health Service

U.S. Department of Health, Education, and Welfare
A 2-day program conducted in Billings, Montana

Description: Teaches survival in the event of natural or nuclear disaster. It is presented in cooperation with the Cooperative Extension Service of the Montana State University, Bozeman, Montana

Public Health Service employees may attend at no cost.

Contact: Safety Office
Billings Area Office
Environmental Health Service
U.S. Department of Health, Education, and Welfare
Billings, Montana 59101

SAFETY AND FIRE DEMONSTRATIONS

Veterans Administration
A series of 30-45 minute-programs held weekly at the Veterans Administration Hospital, Indianapolis, Indiana

Description: Provides basic and refresher training on such topics as handling various extinguishers, giving alarms, and evacuation techniques.

All employees, annually. Scheduling done by safety office who notifies chiefs of divisions and services.

Contact: Safety Officer
Veterans Administration Hospital
Indianapolis, Indiana 46202 Phone: (317) 635-7401

SAFETY AND FIREFIGHTING

Veterans Administration
A 1-hour program held monthly at the Veterans Administration Hospital, Poplar Bluff, Missouri

Description: A classroom type training program in the basics of firefighting and safety procedures given as an annual refresher course for all employees, and as part of the orientation program for new employees.

Open to all employees.

Contact: Chief, Engineering Division
Veterans Administration Hospital
Poplar Bluff, Missouri 63901 Phone: (314) 785-4651

USE OF FIRE EXTINGUISHERS

Public Health Service
U.S. Department of Health, Education, and Welfare
A 1-hour program offered annually during Fire Prevention Week at the U.S. Public Health Service Hospital, Carville, Louisiana

Description: Employees are invited to participate in demonstrations and extinguish fires of various types, utilizing the pressurized handtype equipment.

Open to all station personnel and their families.

Contact: Environmental Health Officer
U.S. Public Health Service Hospital
Carville, Louisiana 70721 Phone: (504) 348-4205

MOTOR VEHICLE SAFETY

ADVANCED DRIVER TRAINING: PERCEPTION AND CONTROL TECHNIQUES
U.S. Department of Commerce
A eight to ten hour course offered by the
Safety and Motor Vehicle Management Division
U.S. Department of Commerce
Washington, D.C.

Description: Provides refresher training in safe driving techniques. It is an agencywide training program developed by the Department for internal use only by all bureaus.

Given to individuals who operate vehicles on official business.

Contact: Coordinator, Safety and Motor Vehicle Management
U.S. Department of Commerce
14th Street and Constitution Avenue, N.W.
Washington, D.C. 20230 IDS: 189X2172

ADVANCED DRIVER TRAINING: PERCEPTION AND CONTROL TECHNIQUES
Federal Highway Administration
U.S. Department of Transportation
A ten hour course offered in Washington, D.C.
and ten regional headquarters.

Description: Course has two principal objectives: First, to provide each participant with practical information and techniques which can make driving safer and easier; second, to motivate these individuals to use what they have learned in their daily driving tasks. Presented over a five day period, in two hour units, it covers: Traffic Accidents and Causes; Physical Factors and Perception Techniques; Basic and Emergency Driving Maneuvers; Special Driving Conditions; and Stopping Distances (field demonstration).

There are usually spaces for a few interagency personnel at no fee.

Contact: Chief, Occupational Safety Branch, ASK
Federal Highway Administration
U.S. Department of Transportation
400 7th Street, N.W.
Washington, D.C. 20591 Phone: (202) 462-2718

DEFENSIVE DRIVING
Forest Service
U.S. Department of Agriculture
An eight hour course scheduled several times each year
at numerous locations throughout Forest Service field
units.

Description: A defensive driving course which makes use of lectures, films, and actual driving. Course material and training aids purchased through National Safety Council.

Any driver holding a U.S. Government operator's card. This course will be required for all new Forest Service drivers, and drivers involved in vehicle accidents when responsibility rests with Government drivers. Nongovernment and interagency trainees may participate. Work book cost is 65 cents.

Contact: National Safety Council
425 N. Michigan Avenue
Chicago, Illinois 60611

DEFENSIVE DRIVING

Defense Atomic Support Agency
U.S. Department of Defense
An 8-hour course offered two days per month at
Sandia Base, New Mexico

Description: The Defensive Driver's Course was developed and copyrighted by the National Safety Council, and consists of eight 1-hour sessions presented over a period of two days by a group of specially trained and certified instructors. Course is designed to highlight road hazards and defensive actions which drivers should take to avoid an accident. Extensive use is made of a variety of professional training aids and color-sound movies. All instruction is in the classroom.

Mandatory attendance of personnel who possess a Government motor vehicle operator's permit. Nongovernment vehicle operators (military and civilian), dependents, and personnel of governmental agencies located off-base may attend on a space available base. There is no charge.

Contact: Safety Officer
or
Non-commissioned Officer in Charge, Safety Office
Headquarters
Sandia Base, New Mexico 87115

DEFENSIVE DRIVING

General Services Administration
A 2-day course scheduled periodically at various
locations throughout the 50 states.

Description: Designed to assist Federal agencies in discharging their responsibilities under the President's program of accident reduction. Emphasizes the principle that all accidents are caused, and that the driver's way of thinking is an important factor in producing accidents. Correct decisions in driving, braking techniques, stopping distances, reaction time elements, drivers' attitudes, and night driving hazards are covered. Training is intended to motivate each driver to utilize defensive driving techniques which will aid in the attainment of the longest tenure of accident-free vehicle operation.

Any Federal operator of Government-owned or leased vehicles, at no cost.

Contact: General Services Administration
Washington, D.C. 20405 Phone: (202) 343-7681

DEFENSIVE DRIVING

Food and Drug Administration
U.S. Department of Health, Education, and Welfare
Twenty-five 1-day classes held throughout the year at various district offices.

Food and Drug Administration employees only, except for one class in Springfield, Illinois where other Government employees are trained. No fee is charged.

Contact: Food and Drug Administration Safety Officer
Food and Drug Administration
U.S. Department of Health, Education, and Welfare
5600 Fishers Lane, Room 7-79
Rockville, Maryland 20852 Phone: (301) 443-2765

DEFENSIVE DRIVING

Bureau of Mines
U.S. Department of the Interior
An 8-hour program presented throughout the year in Denver, Colorado

Description: The National Safety Council Defensive Driving Course is given to Bureau employees as a part of agency training.

Any Bureau employee may attend.

Contact: Safety Engineer
Bureau of Mines
U.S. Department of the Interior
4800 Forbes Avenue
Pittsburgh, Pennsylvania 15213 Phone: (412) 621-4202

DEFENSIVE DRIVING

Bureau of Reclamation
U.S. Department of the Interior
A 10-hour course conducted annually in Bureau operating offices.

Description: A course of instruction developed by the National Safety Council consisting of eight hours of intensive instruction in the techniques of defensive driving. Also included is two hours of instruction covering Bureau driving regulations and accident reporting procedures. The course is conducted by Bureau personnel certified by the National Safety Council following completion of a 2-day instructors' course.

Compulsory training for all operators of Government vehicles. All operators must successfully complete the training and possess a certificate within six months of initial licensing to operate a Government vehicle. Also operators involved in a preventable vehicle accident are required to repeat the course.

A wallet-size Bureau of Reclamation - National Safety Council certificate is presented to persons successfully completing the course. A 3-hour refresher course in defensive driving has been developed for bureauwide use.

Contact: Chief Safety Engineer
Bureau of Reclamation
U.S. Department of the Interior
Denver, Colorado Phone: (303) 233-3611, ext. 6672

DEFENSIVE DRIVING

National Aeronautics and Space Administration
An 8-hour course offered periodically throughout the year at Marshall Space Flight Center, Alabama.

Anyone operating a vehicle (public or private) on Marshall Space Flight Center property may attend at no cost.

Contact: A and TS-MA-T
Marshall Space Flight Center, Alabama 35812
Phone: (205) 453-0560

DEFENSIVE DRIVING

National Aeronautics and Space Administration
An 8-hour course given at Lewis Research Center, Cleveland, Ohio

Description: Standard course developed by the National Safety Council.

Given primarily for National Aeronautics and Space Administration personnel. Other Federal employees may attend on a space available basis.

Contact: Training Director
Lewis Research Center
National Aeronautics and Space Administration
Cleveland, Ohio 44135 Phone: (216) 433-6274

DEFENSIVE DRIVING

Panama Canal Company
Canal Zone Government
A 1-week program offered on a continuing basis in the Canal Zone

Description: Offered as agency classroom training; Spanish text developed and printed locally.

Available to all Government drivers and their supervisors. Available to others on a limited basis.

Contact: Employee Development Unit
Personnel Bureau
Administration Building
Balboa Heights, Canal Zone

DEFENSIVE DRIVING

Tennessee Valley Authority
An 8-hour course offered as needed in various locations in Alabama, Kentucky, Mississippi, and Tennessee.

Description: This is the standard Defensive Driving Course (National Safety Council).

Course is being made available to employees and their families. Some employees of other Federal agencies and a few municipal employees have attended.

Contact: Safety Engineer
Safety Staff
Tennessee Valley Authority
517 Edney Building
Chattanooga, Tennessee 37401 Phone: (615) 755-2627

DEFENSIVE DRIVING

Federal Aviation Administration
U.S. Coast Guard
U.S. Department of Transportation
An 8-hour course held as needed in various locations throughout the Federal Aviation Administration and the U.S. Coast Guard.

Description: Developed by the National Safety Council.

Primarily offered for Department of Transportation personnel; however, at all locations, the course may be open to interagency personnel upon special arrangement. A charge may be made for course material.

Contact: Local U.S. Coast Guard District Safety Officer
or
Local Federal Aviation Administration Safety Officer

DEFENSIVE DRIVING

Veterans' Administration
An 8-hour course presented at the Veterans' Administration Hospital, Saginaw, Michigan.

Description: Conducted by instructors from Saginaw Safety Council. Basically classroom study with some home study.

Offered to interested employees of the Veterans' Administration Hospital.

Contact: Safety Committee
Veterans' Administration Hospital
Saginaw, Michigan

DEFENSIVE DRIVING AND DEFENSIVE DRIVING REFRESHER

D. C. Personnel Office
Government of the District of Columbia

An 8-hour defensive driving course and a 4-hour refresher course scheduled as needed on a yearly basis at various D. C. departments and agencies.

Description: Presented through the National Safety Council and the Office of Traffic Safety, D. C. Department of Motor Vehicles.

Required for all holders of D.C. Government vehicle operator's permits.

Contact: Safety Management Section
Personnel Office
Government of the District of Columbia
499 Pennsylvania Avenue, N.W.
Washington, D. C. 20001 Phone: (202) 347-0766

DRIVER TRAINING

Metropolitan Police Department
Government of the District of Columbia
A 35-hour course offered three times yearly in Washington, D.C.

Description: Combines classroom instruction and practical exercises. Given in two sections: One-man Scout Car Operation (14 hours) and Safe Driving Procedures and Techniques (21 hours). No cost involved. Given at the D.C. National Guard Armory and adjacent parking areas.

Given primarily for Metropolitan Police Department officers. A limited number of U.S. Park Police, Capitol Police officers and personnel of the D.C. Department of Motor Vehicles also may attend.

Contact: Driver Training Section
Metropolitan Police Department
Government of the District of Columbia
300 Indiana Avenue, N.W.
Washington, D.C. 20001 Phone: (202) 626-2300

MOTOR SCOOTER TRAINING

Metropolitan Police Department
Government of the District of Columbia
A 35-hour basic course and an 8-hour refresher course offered four times yearly in Washington, D.C.

Description: Combines classroom learning and practical exercises. Given at the D.C. National Guard Armory and adjacent parking areas.

Course is given at no cost. Intended primarily for Metropolitan Police Department officers. A limited number of U.S. Park Police, U.S. Capitol Police, and personnel of D.C. Department of Motor Vehicles may also attend.

Contact: Driver Training Section
Metropolitan Police Department
Government of the District of Columbia
300 Indiana Avenue, N.W.
Washington, D.C. 20001 Phone: (202) 626-2300

MOTOR VEHICLE SAFETY

Army Materiel Command
U.S. Department of Defense
A five day course offered at the Army Materiel
Command Field Safety Agency, Charlestown, Indiana.

Description: Presents the policies, procedures, and requirements for a complete program of motor vehicle safety. Subjects covered include: Driver Selection, Testing and Training; Motor Vehicle Safety Inspections and Maintenance; Promoting the Motor Vehicle Safety Program; etc. Instructional methods used include lecture-conferences by members of the faculty and guest speakers, case studies, practical exercises, and field trips combined with assigned practical exercises. Students have access to the Army Materiel Command Safety Equipment Exhibit, where they may see and examine several hundred items of safety products currently available from American suppliers. Classroom use is made of many items in the collection.

Designed primarily for the safety personnel and operating personnel of transportation and other departments of Department of Defense installations who have responsibility for the overall motor vehicle safety program. Suggested grade levels, GS-7 through GS-14.

Travel and per diem costs are borne by the agency sponsoring the attendee. Government quarters and mess facilities are not available at the Field Safety Agency for students attending the safety training courses. Hotel and motel accommodations are available in Louisville, Kentucky. Motel accommodations are available in Jeffersonville and Charlestown, Indiana. Each student who satisfactorily completes the course will receive a Certificate of Training.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX7-3123

MOTOR VEHICLE TRAFFIC MANAGEMENT AND ACCIDENT PREVENTION

U.S. Department of the Air Force, in cooperation
with the traffic Institute, Northwestern University
A three week course offered at Northwestern University,
Evanston, Illinois.

Description: Offered as part of agency training at Northwestern University basically for Department of the Air Force personnel, but Department of the Navy has been invited to participate for several years. Course includes: Philosophy of Accident Investigation; Alcohol and the Driver; Driver Control and Functions of Motor Vehicle Departments; The Driver--His Nature and Limitations; Accident Events and Causes; Legal Aspects of the Drinking Driver; Improving Communications; Traffic Engineering; etc.

Civilians with duty assignments in law enforcement, ground safety, civil engineering, transportation or law, or having operational or advisory responsibilities in any area of traffic safety. Tuition (including books, etc.) is $200. Attendees stay at a commercial hotel in Evanston.

Contact: Editor, Safety Review
Naval Materiel Command, Safety Division (MAT 046E)
Navy Department
U.S. Department of Defense
Washington, D.C. 20360 Phone: OX2-9130

TRAFFIC SAFETY MANAGEMENT

Department of the Army
U.S. Department of Defense
Correspondence course - Subcourse #42

Description: A ten credit hour subcourse consisting of five lessons and an exercise book, to teach Army personnel the importance of traffic safety and the operation of a traffic safety program on military post.

All Department of Defense civilian and military personnel may attend. Other Federal personnel may enroll by special request. There is no charge.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20310 Phone: (202) OX 7-3123

TRAFFIC SAFETY - HOME STUDY DRIVER COURSE

Bureau of the Census
U.S. Department of Commerce
A home study training course.

Description: Six lessons in booklet form, with each lesson comprising a single booklet of nine to sixteen pages, with a review "Quiz" at the end. Subject matter covers all areas of safe driving techniques, including right-of-way, passing techniques, turning, and freeway driving, sight techniques, accidents and causes, and physical condition of driver. Developed by the Department in cooperation with the Bureau as an aid to the reduction of motor vehicle accidents among field employees in scattered locations who cannot attend the Department's group driver training sessions. With the beginning of the 1970 Decennial Census, the Bureau is making this home study training course available to 1,500 Census Enumerators. Course is not available to personnel outside the Bureau of the Census at the present time.

Contact: Safety Officer
Bureau of Census
U.S. Department of Commerce
Room 1102A, F.O.B. 4
Washington, D.C. 20233 IDS: 157x7855

RADIATION PROTECTION, HEALTH, AND INDUSTRIAL HYGIENE

APPLIED SAFETY IN INDUSTRIAL HEALTH AND HYGIENE

Army Materiel Command
U.S. Department of Defense
A five day course offered at the Army Materiel Command Field Safety Agency, Charlestown, Indiana.

Description: Presents the objectives, policies, responsibilities, and standards for an effective health program and its relationship to the installation's safety program. Subjects presented include: Airborne Hazards; Radiological Safety; Emotional Impact on Accidents; Sanitation Facilities; etc. Instructional methods used include lecture-conferences by members of the faculty and guest speakers, case studies, practical exercises, and field trips combined with assigned practical exercises. Students have access to the Safety Equipment Exhibit, where they may see and examine several hundred items of safety products currently available from American suppliers. Classroom use is made of many items in the collection.

Safety and operating supervisory personnel of Army Materiel Command installations. Other Department of Defense personnel may be enrolled on a space available basis. Suggested grade levels, GS-5 through GS-14.

Travel and per diem costs are borne by the agency sponsoring the attendee. Government quarters and mess facilities are not available at the Field Safety Agency for students attending the safety training courses. Hotel and motel accommodations are available in Louisville, Kentucky. Motel accommodations are available in Jeffersonville and Charlestown, Indiana. Each student who satisfactorily completes the course will receive a Certificate of Training.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX 7-3123

BASIC RADIOLOGICAL HEALTH

Army Materiel Command, in connection with the Public Health Service, U.S. Department of Health, Education, and Welfare.

A two week course offered at the National Center for Radiological Health, Rockville, Maryland.

Description: Provides personnel with the basic technical knowledge essential to radiation safety. Covers in detail the major sources of radiation exposure, modes of radiation injury, and quantitative units and terminology associated with this field. Existing standards for radiation protection are discussed. In the evaluation of specific problems, emphasis is placed on the use, operation, and calibration of laboratory and field survey instruments. Approximately one-third of the scheduled time is devoted to problems and laboratory sessions. Agenda items include: Sources of Radiation Exposure; Biological Effects; Control of Radiation Sources; Laboratory Counting Instruments; Simulated Emergencies; etc.

Radiological protection officers, radiation protection personnel at depots, and quality assurance personnel responsible for radio calibration or for radiographic testing.

Travel and per diem costs are borne by the activity sponsoring the attendee. Motel and dining facilities are available in the area.

Contact: Army Director of Safety
Room 2D 723, Pentagon

Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX 7-3123

LASER SAFETY

Army Materiel Command
U.S. Department of Defense
A two day program offered at the U.S. Army Missile Command, Redstone Arsenal, Alabama.

Description: Program provides interim safety information prior to the University of Cincinnati Laser Safety Training Course for Army Materiel Command personnel. Agenda topics include: Laser Theory and Hardware; Laser Systems and Their Applications; Ocular Effects of Argon and Erbium Lasers; Laser Safety Field Problems; Hazard Evaluation of Laser Activities; etc.

Individuals with responsibilities for laser operations, particularly personnel selected to attend the Army Materiel Command Laser Safety Training Course.

Arrangements are made with the Kings Inn Motel, Huntsville, Alabama for special rates--$8 single, and $12 double. Transportation provided daily from the motel to the symposium and return.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX 7-3123

LASER/MASER SAFETY

Army Materiel Command, U.S. Department of Defense
in cooperation with the University of Cincinnati
A one week course offered at the Army Materiel Command Field Safety Agency, Charlestown, Indiana.

Description: A comprehensive course covering laser/maser safety subjects appropriate to Army Materiel Command laser activities. Each one week class covers in depth the areas of Laser Devices and Radiation, Biological Effects, Hazard Evaluation, Protective Measures, and Control Programs. Tours and demonstrations are also part of the curricula.

Individuals with responsibilities for laser operations may attend.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX 7-3123

NUCLEAR REACTOR SAFETY ENGINEERING

National Aeronautics and Space Administration, in cooperation with the University of California at Los Angeles.
A 40-hour course offered at UCLA, Los Angeles, California.

Description: Offered as part of the Manned Spacecraft Center Training Program, it is designed to provide the trainee with the latest state-of-the-art in reactor safety analysis and control.

Available to both interagency and nongovernment personnel. No grade level specified.

Fees: Tuition: $275 Per Diem and Travel: $290 Living Arrangements: Trainees accommodated at local motel.

Contact: Registrar
University of California at Los Angeles
Los Angeles, California 90032

OCCUPATIONAL RADIATION PROTECTION

Army Materiel Command
U.S. Department of Defense
A two week course offered at the National Center for Radiological Health, Rockville, Maryland

Description: Major emphasis is placed on evaluation of external and internal exposure to radionuclides and on methods for protection against these hazards. Neutron sources and machine-produced radiation, exclusive of medical X-rays, are considered as well as special problems associated with nuclear emergencies. Approximately one-third of the course is devoted to laboratory exercises. Agenda topics include: Radiation Sources in Army and Industry; Laboratory Design; Industrial X-Ray Protection: Particle Acceleration Hazards; Laser Safety; Emergency Planning and Management; Micro-wave Safety; etc.

Intended for health physicists, radiation protection personnel, radiation workers, project engineers (of radioactive commodities)and industrial hygienists concerned with the use of sources or the radiation safety of installations, activities, and of programs involving commodities which are radioactive or which contain radioactive components and microwave or laser radiation sources. Basic Radiological Health or equivalent course is a prerequisite.

Travel and per diem cost are borne by the activity sponsoring the attendee. Motel and dining facilities are available in the area.

Contact: Army Director of Safety
Room 2D 723, Pentagon
Department of the Army
U.S. Department of Defense
Washington, D.C. 20301 Phone: OX 7-3123

RADIATION EFFECTS

National Aeronautics and Space Administration
A 40-hour program presented when sufficient registration is obtained at the Space Radiation Effects Laboratory, Hampton, Virginia.

Description: Taught by personnel from the Space Radiation Effects Laboratory. Text: Radiological Health Handbook (Revised January 1970) by the U.S. Department of Health, Education, and Welfare. Prerequisite: Radiation Monitoring by Wade and Cunningham (a programed instruction book). Reference: Health Physics Handbook (General Dynamics). Manual: Radiation Safety Manual (Langley Research Center) (Revised March 1967).

Individuals working in areas of possible radiation hazard may attend at no cost.

Contact: Head, Training and Educational Services Branch
National Aeronautics and Space Administration, Langley Research
Center Hampton, Virginia 23365 Phone: (703) 827-2567

RADIATION SAFETY TRAINING

National Aeronautics and Space Administration
A 15-hour course given at Marshall Space Flight
Center, Alabama.

Description: Offered as part of safety requirements for handling radiation-type materials and equipment.

Selected personnel whose work involves radiation may attend at no cost.

Contact: A and TS-MA-T
Marshall Space Flight Center, Alabama 35812 Phone: (205 453-0560

RADIOLOGICAL AND INDUSTRIAL SAFETY DEPARTMENT PROGRAMS

Defense Atomic Support Agency
U.S. Department of Defense
A group of programs ranging in length from 15 minutes
to 15 hours, offered at the Armed Forces Radiobiology
Research Institute, Bethesda, Maryland.

Basic Radsafe Orientation: One-hour course in general radiological safety for new employees given about four times a year. Also offered when required for outside contractor personnel working in Armed Forces Radiobiology Research Institute. Program includes a lecture and film.

Evacuation Procedures in Event of an Emergency: A 15-minute lecture to all Armed Forces Radiobiology Research Institute employees on the method of reporting an emergency and on evacuation procedures which is given four times a year. Training aids employed include mounted fire alarm boxes, tetrahedrons used to simulate an emergency and slides showing where to assemble after evacuation of the Armed Forces Radiobiology Research Institute.

Health Physics Practice: A three hour lecture-demonstration given for West Point Cadets visiting Armed Forces Radiobiology Research Institute.

Radioactivity Control--Review Session: A one hour lecture-demonstration offered for scientific personnel. Subjects covered include: Activation and Decontamination; Internal Exposure; Contamination Control.

Reactor Health Physics Training: A 15-hour course, offered twice a year for personnel preparing for U.S. Atomic Energy Commission reactor operator examinations. Program stresses regulations and instrumentation.

Safety Orientation: A 30-minute lecture and films on industrial safety, offered twice yearly to new employees of Armed Forces Radiobiology Research Institute.

Special Training for Investigators: Offered on request to scientific personnel.

Sweep Team Responsibilities: A 20-minute lecture, offered yearly to Sweep Team members on their responsibilities to search an area and report its condition in the event of an emergency.

TRIGA Inspection Items: A two hour discussion, conducted as supplementary training for U.S. Atomic Energy Commission inspectors preparing for TRIGA inspections.

Contact: Head, Radiological and Industrial Safety Department
or
Industrial Safety Officer
Armed Forces Radiobiology Research Institute
U.S. Department of Defense
Bethesda, Maryland

RADIOLOGICAL HYGIENE TRAINING

Tennessee Valley Authority
A one week program offered on demand in Muscle Shoals, Alabama.

Description: A one week course to acquaint safety and supervisory personnel with basic radiation safety in the use of gauges and measuring devices. It is designed as a classroom exercise.

No arrangements have been made to include other Federal agencies; however, there would be no objection to their attending.

Contact: Chief, Industrial and Radiological Hygiene Branch
River Oaks Building
Tennessee Valley Authority
Muscle Shoals, Alabama 35660 Phone: (205) 383-4575

SAFETY COURSES

Bureau of Occupational Safety and Health
U.S. Department of Health, Education, and Welfare
Courses from one to two weeks offered several times yearly at the Bureau of Occupational Safety and Health Training Center in Cincinnati, Ohio, and the Radiological Health Training Centers in Rockville, Maryland; Las Vegas, Nevada; Winchester, Massachusetts; and Montgomery, Alabama.

Description: Cincinnati, Ohio--Principles of Accidental Injury Control; Recognition, Evaluation and Control of Occupational Hazards; Safety in the Laboratory; Evaluation of Laser Safety; Collateral Duty Safety Officer's Program.

Rockville, Maryland--Accelerator Radiation Protection; Basic Radiological Health (two weeks); Fundamentals of Medical X-ray Protection; Fundamentals of Nonionizing Radiation Protection (two weeks); Medical X-ray Protection (two weeks); Occupational Radiation Protection (two weeks); Radiological Health for Nurses; Radiological Health for Pharmacists; Radiological Health for Radionuclide Users; Radiological Health for X-ray Technologists; Reactor Safety and Hazards Evaluation (two weeks).

Las Vegas, Nevada--Accelerator Radiation Protection; Basic Radiological Health (two weeks); Fundamentals of Nonionizing Radiation Protection; Medical X-ray Protection (two weeks); Occupational Radiation Protection (two weeks); Radiation Protection Guides and Dose Assessment (two weeks).

Winchester, Massachusetts--Accelerator Radiation Protection (two weeks); Basic Radiological Health (two weeks); Fundamentals of Nonionizing Radiation Protection; Management of Radiation Accidents; Occupational Radiation Protection (two weeks); Radiological Health for X-ray Technologists.

Montgomery, Alabama--Basic Radiological Health (two weeks), Also offered at Austin, Texas and Albany, New York; Fundamentals of Nonionizing Radiation Protection; Management of Radiation Accidents; Medical X-ray Protection (two weeks); Occupational Radiation Protection (two weeks), also offered at Austin, Texas; Principles of Accidental Injury Control; Radiation Protection Guides and Dose Assessment (two weeks).

Available to Federal, State, and local government personnel, and to personnel of private industry (e.g., Safety in the Laboratory, which is offered twice a year--fall and spring). No fees apply. Living arrangements must be made by the participant.

Contact: Chief, Training Branch
Bureau of Occupational Safety and Health
1014 Broadway
Cincinnati, Ohio 45202

Chief, Southwestern Training Section
Training Institute
Bureau of Radiological Health
P. O. Box 15027
Las Vegas, Nevada 89114

Chief, Southeastern Training Section
Training Institute
Bureau of Radiological Health
P. O. Box 61
Montgomery, Alabama 36101

Chief, Rockville Training Section
Training Institute
Bureau of Radiological Health
12720 Twinbrook Parkway
Rockville, Maryland 20852

Chief, Northeastern Training Section
Training Institute
Bureau of Radiological Health
109 Holton Street
Winchester, Massachusetts 01890

SAFETY FOR LASER USERS

National Aeronautics and Space Administration

A two hour course scheduled according to individual needs at Langley Research Center, Hampton, Virginia.

Description: Individuals requiring information on lasers may obtain reading material on this subject from engineers in the Instrument Research Division. In addition, the engineers will discuss in depth any topic fully understood by the individual. The three main topics listed and explained in the "Laser Safety Guide" are: Personnel Protection, Experimental Environment, and Associated Equipment.

Individuals working with lasers may attend at no cost.

Contact: Head, Training and Educational Services Branch
National Aeronautics and Space Administration, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-2567

GENERAL SAFETY

Instructor Guides and Course Outlines

Accident Cause Analysis: U.S. Department of Labor
Safety training instructors' outline (Bulletin 270). 19 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Accident Cost Control: U.S. Department of Labor
Safety training instructors' outline (Bulletin 268). 14 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Accident Investigation, Analysis, and Reporting: U.S. Department of Commerce
Obtain from: Coordinator, Safety and Motor Vehicle Management
Office of Administrative Services
U.S. Department of Commerce
Washington, D.C. 20230 Phone: IDS 189-2172

Accident Investigations and Records: U.S. Department of Labor
Safety training instructors' outline (Bulletin 288). 28 pp. 30 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

AMC Program of Instruction for Safety Engineering Graduate Training Program: U.S. Department of the Army
Obtain from: Army Director of Safety
Room 2D 735, Pentagon
Washington, D.C. 20310 Phone: (202) OX 7-3123

AMC Safety Training Course Program of Instruction: U.S. Department of the Army
Obtain from: Army Director of Safety
Room 2D 735, Pentagon
Washington, D.C. 20310 Phone: (202) OX 7-3123

Appraising Safety Performance: U.S. Department of Labor
Safety training instructor outline (Bulletin 269). 14 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Basic Safety Training Course Outline: National Aeronautics and Space Administration
Obtain from: Safety Officer, Langley Research Center
Hampton, Va. 23365 Phone: (703) 827-3950

Better Management Through Accident Reports, Part I: The Line Manager's Guide: U.S. Department of the Interior
Obtain from: Division of Safety Management
18th and C Sts., N.W., Room 6242
U.S. Department of the Interior
Washington, D.C. 20240

Construction Safety Pile Driving and Cofferdams: U.S. Department of Labor
Safety training instructors' outline (Bulletin 305). 60 pp. 45 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Construction Safety Site Clearing: U.S. Department of Labor
Safety training instructors' outline (Bulletin 302). 20 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Controlling Chemical Hazards: U.S. Department of Labor
Safety training instructors' outline (Bulletin 300). 33 pp. 35 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Controlling Energy Hazards: U.S. Department of Labor
Safety training instructors' outline (Bulletin 303). 36 pp. 35 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Demolition: U.S. Department of Labor
Safety training instructors' outline (Bulletin 277). 67 pp. 45 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Elements of Industrial Safety: U.S. Department of the Navy
Obtain from: Office of Industrial Relations
U.S. Department of the Navy
Washington, D.C. 20360

Employee Accident Prevention Responsibility: General Services Administration (GSA order PBS 5910.4). Includes audio-visual aid. 3 pp.
Obtain from: Protection Branch, nearest GSA Regional Headquarters
or: Protection Division, Office of Buildings Management
Public Buildings Service
Washington, D.C. 20405 Phone: (202) 343-4831

Guide for Training Supervisors in Safety and Fire Protection: Veterans' Administration
Obtain from: Director, Safety and Fire Protection Staff (13E)
Veterans' Administration
810 Vermont Ave., N.W.
Washington, D.C. 20420 Phone: (202) 389-2761

Handling Materials Safely: U.S. Department of Labor
Safety training instructors' outline (Bulletin 291). 52 pp. 40 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Hazards of Low Voltage Electricity: Veterans' Administration
Obtain from: Safety Office, Veterans' Administration Hospital
Atlanta, Georgia 30301 Phone: (404) 634-5171

Illumination for Safety: U.S. Department of Labor
Safety training instructors' outline (Bulletin 297). 11 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

In Case of Accident--Call the Computer: U.S. Department of the Interior
Obtain from: Division of Safety Management
18th and C Streets, N.W., Room 6242
U.S. Department of the Interior
Washington, D.C. 20240

Industrial Hazards (Instructor's Guide and Lesson Plans): Panama Canal Company
Obtain from: Industrial Training Staff
Panama Canal Company, Balboa Heights
Canal Zone Phone: 2-2568

Initial Employee Safety Orientation: U.S. Atomic Energy Commission
Obtain from: Safety and Fire Protection Engineer
U.S. Atomic Energy Commission
Savannah River Operations Office, P.O. Box A
Aiken, South Carolina 29801

Instructor Institute: U.S. Department of Labor
Safety training instructors' outline (Bulletin 316). 60 pp. 60 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Introduction to Industrial Safety: U.S. Department of Labor
Safety training instructors' outline (Bulletin 267). 19 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Introduction to Supervision Safety: Panama Canal Company
Obtain from: Employee Development Unit, Personnel Bureau
Administration Building, Balboa Heights, Canal Zone

Job Hazard Analysis: U.S. Department of Labor
Safety training instructors' outline (Bulletin 287). 22 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Ladder Safety Training: National Aeronautics and Space Administration
Obtain from: Safety Officer, Health and Safety Engineering Office
Code 205, National Aeronautics and Space Administration
Goddard Space Flight Centet
Greenbelt, Maryland 20771

Naval Ordnance Systems Command Field Safety School Outline: U.S. Department of the Navy
Obtain from: NAVORDSYSCOM Field Safety School
U.S. Naval Ammunition Depot
Crave, Indiana 47522

Office Safety: General Services Administration.
Includes audio-visual aid.
Obtain from: Protection Branch, nearest GSA Regional Headquarters
or: Protection Division, Office of Buildings Management
Public Buildings Service
Washington, D.C. 20405 Phone: (202) 343-4831

Personal Protective Equipment: U.S. Department of Labor
Safety training instructors' outline (Bulletin 299). 37 pp. 35 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Preventive Maintenance for Safety: U.S. Department of Labor
Safety training instructors' outline (Bulletin 290) 20 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Production with Safety: U.S. Department of Agriculture
Obtain from: U.S. Forest Service, Region I
Division of Personnel Management, Federal Building
Missoula, Montana 59801

Promoting Worker Interest in Safety: U.S. Department of Labor
Safety training instructors' outline (Bulletin 284) 12 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Responsibility for Safety: U.S. Department of Labor
Safety training instructors' outline (Bulletin 283). 22 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safe Use of Hand and Portable Power Tools: U.S. Department of Labor
Safety training instructors' outline (Bulletin 293). 18 pp. 35 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety Working Surfaces: U.S. Department of Labor
Safety training instructors' outline (Bulletin 252). 32 pp. 35 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety Aids Decision Making: U.S. Department of the Interior
Obtain from: Division of Safety Management
18th and C Streets, N.W., Room 6242
U.S. Department of the Interior
Washington, D.C. 20240

Safety and You: Veterans' Administration
Obtain from: Safety Officer, Veterans' Administration Hospital
Atlanta, Georgia 30301 Phone: (404) 634-5171

Safety Inspection Procedures: U.S. Department of Labor
Safety training instructors' outline (Bulletin 286). 42 pp. 35 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety Management and Supervision in the National Park Service: U.S. Department of the Interior
Obtain from: Division of Safety Management
18th and C Streets, N.W., Room 6242
U.S. Department of the Interior
Washington, D.C. 20240

Safety Management for Supervisors - Instructor's Reference: Defense Atomic Support Agency
Obtain from: Safety Officer, Headquarters
Sandia Base, New Mexico 87115

Safety Organization: U.S. Department of Labor
Safety training instructors' outline (Bulletin 285). 32 pp. 30 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety Training for Construction Supervisors: U.S. Department of the Interior
Obtain from: The Associated General, Contractors of America
1957 E Street, N.W.
Washington, D.C. 20006

Sierra Accident Control Program Guide: U.S. Department of Agriculture
Obtain from: Safety Officer, U.S. Forest Service
630 Sansome Street
San Francisco, California 94111 Phone: (415) 556-5298

Social Security Administration Safety and Fire Prevention Discussion Outline: U.S. Department of Health, Education, and Welfare
Obtain from: Safety Officer, Social Security Administration
Central Office, 6401 Security Boulevard
Baltimore, Maryland 21235

The Consultative Approach for Safety Promotion: U.S. Department of Labor
Safety training instructors' outline (Bulletin 301). 19 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

The Supervisor's Safety Responsibility: U.S. Department of Commerce
Obtain from: Career Development Officer, Office of Personnel
Office of Secretary of Commerce
Washington, D.C. 20230 Phone: IDS 189-3731

Unit Safety Management: U.S. Department of the Army
Pamphlet No. 385-1. 74 pp.
Obtain from: Army Director of Safety
Room 2D 735, Pentagon
Washington, D.C. 20310 Phone: (202) OX 7-3123

Use of Color for Safety: U.S. Department of Labor
Safety training instructors' outline (Bulletin 298). 27 pp. 30 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

VA Center Safety Training Manual: Veterans' Administration
Obtain from: Safety Officer, Veterans' Administration
Hot Springs, South Dakota 57747 Phone: (605) 745-4101, Ext. 249

GENERAL SAFETY

EMPLOYEE HANDBOOKS, MANUALS, STUDENT REFERENCES AND SAFE WORK GUIDES

Accident and Fire Prevention - Construction and Alteration Work: General Services Administration (GSA Handbook, PBS P 5900.3). 138 pp.
Obtain from: Chief, Accident Prevention Branch, Protection Division
Public Buildings Service, General Services Administration
Washington, D.C. 20405

Accident and Fire Prevention - General: General Services Administration (GSA Handbook, PBS P 5900.2). 136 pp.
Obtain from: Chief, Accident Prevention Branch, Protection Division
Public Buildings Service, General Services Administration
Washington, D.C. 20405

Accident Causes: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Accident Cost Control: U.S. Department of Labor
Occupational safety aid. 15 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Basic Safety in the Use of Oxyacetylene Equipment: Panama Canal Company
Obtain from: Industrial Training Staff, Panama Canal Company
Balboa Heights, Canal Zone Phone: 2-2568

Body Mechanics: Veterans' Administration
Obtain from: Associate Chief for Nursing Education, Nursing Service
Veterans' Administration Hospital
Buffalo, New York 14215 Phone: (706) 834-9200, Ext. 430

Chemical and Biological Safety Guide: U.S. Department of Health, Education, and Welfare
Obtain from: Safety Section, Plant Safety Branch, Public Health Service
National Institute of Health, 9000 Rockville Pike
Bethesda, Maryland 20014

Common Poisonous Plants: National Aeronautics and Space Administration
Obtain from: Chief, Training Branch, National Aeronautics and Space Administration, Lewis Research Center
21000 Brookpark Road
Cleveland, Ohio 44135 Phone: (216) 433-4000, Ext. 274, FTS 4274

Communications: U.S. Department of the Air Force
(ADCPI 62-21). Programmed learning guide. 94 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

Conducting a Job Hazard Analysis: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Construction Safety Standards: U.S. Department of the Interior
Obtain from: Chief, Safety Engineer, Bureau of Reclamation, Building 67
Denver Federal Center
Denver, Colorado 80225 Phone: (303) 233-3611, Ext. 6672

Dangerous Cargo Labels: U.S. Department of Labor
Maritime. 8 pp. 15 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Electrical Laboratories - General Procedures: Panama Canal Company
Obtain from: Industrial Training Staff, Panama Canal Company
Balboa Heights, Canal Zone Phone: 2-2568

Elements of a Safety Program: U.S. Department of Labor
Occupational safety aid. 12 pp. 15 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Employee Accident Prevention Responsibility: General Services Administration (GSA Form 1843). 4 pp.
Obtain from: Director, Protection Division, Public Buildings Service
General Services Administration
Washington, D.C. 20405

ESSA Safety Handbook: U.S. Department of Commerce
Obtain from: Safety Engineer, ESSA
5600 Fishers Lane
Rockville, Maryland 20852 Phone: IDS 14-68420

General Machine Safety Precautions: Panama Canal Company
Obtain from: Industrial Training Staff, Panama Canal Company
Balboa Heights, Canal Zone Phone: 2-2568

General Precautions in Welding and Cutting Work: Panama Canal Company
Obtain from: Industrial Training Staff, Panama Canal Company
Balboa Heights, Canal Zone Phone: 2-2568

Good Housekeeping: U.S. Department of Labor
Occupational safety aid. 8 pp.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Guard S.O.P.: Veterans' Administration
Obtain from: Engineering Officer, Veterans' Administration Hospital,
Indianapolis, Indiana 46202 Phone: (317) 635-7401

Industrial Hazards Manual: Panama Canal Company
Part I, 31 pp; Part II. 27 pp.
Obtain from: Industrial Training Staff, Panama Canal Company
Balboa Heights, Canal Zone Phone: 2-2568

Inspecting for Safety: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Ladder Safety Training: National Aeronautics and Space Administration
Obtain from: Safety Officer, Health and Safety Engineering Office
Code 205, National Aeronautics and Space Administration
Goddard Space Flight Center
Greenbelt, Maryland 20771

Lift Correctly: National Aeronautics and Space Administration (Action Card).
Obtain from: Safety Officer, Health and Safety Engineering Office
Code 205, National Aeronautics and Space Administration
Goddard Space Flight Center
Greenbelt, Maryland 20771

Limits of Man: Department of the Air Force
(ADCPI 62-22). Programed learning guide. 92 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

Loss Prevention Manual: Defense Supply Agency
Obtain from: Director of Safety and Industrial Health
Defense General Supply Center
Richmond, Virginia 23219

Manned Spacecraft Center Safety/Training Manual: National Aeronautics and Space Administration
Obtain from: Industrial Safety Office, Code SC, Manned Spacecraft Center
Houston, Texas 77058 Phone: (213) 483-6208

Manual of Safe Practices and Information: Tennessee Valley Authority
Obtain from: Assistant to the Director of Construction (Safety)
601 Union Building
Knoxville, Tennessee 37902 Phone: (615) 522-2256

Manual of Safety Rules and Regulations for General Guidance and Protection of Railroad Personnel: U.S. Department of Transportation
Obtain from: Safety Engineer, The Alaska Railroad
Anchorage, Alaska 99501

Mechanical Refrigeration - Safety and First Aid: Panama Canal Company
Obtain from: Industrial Training Staff, Panama Canal Company
Balboa Heights, Canal Zone Phone: 2-2568

Policies and Procedures Manual, Employee Safety Program: Government of the District of Columbia
Obtain from: Accident Prevention Division, Health Services Administration
D.C. Department of Human Resources
Washington, D.C. 20001

Pool Operators Manual: Panama Canal Company
Obtain from: Supervisor, U.S. Pools and Safety, Box M
Division of Schools, Panama Canal Company
Balboa Heights, Canal Zone

Power System Safety Handbook: U.S. Department of the Interior
Obtain from: Chief, Safety Engineer, Bureau of Reclamation
Building 67, Denver Federal Center
Denver, Colorado 80225 Phone: (303) 233-3611, Ext. 6672

Preventing Injury from Falls and Falling Objects: U.S. Department of Labor
Occupational safety aid. 4 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Production with Safety: U.S. Department of Agriculture
Obtain from: U.S. Forest Service, Region I
Division of Personnel Management, Federal Building
Missoula, Montana 59801

Project Safe - USA: U.S. Department of Labor
(Bulletin 235, 25 cents)
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Promoting Worker Interest: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Recording Employee Injuries: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safe Lifting: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safe Practices for Users of Gas Burning and Welding Equipment: U.S. Department of Labor. Safe work guide, general. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safeguarding Machinery: U.S. Department of Labor
Occupational safety aid. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety and Emergency Procedures for Propulsion Research Facility: National Aeronautics and Space Administration
Obtain from: Chemical Propulsion Systems Section, Code 734
National Aeronautics and Space Administration
Goddard Space Flight Center
Greenbelt, Maryland 20771

Safety and Fire Prevention Program Manual: U.S. Department of Health, Education, and Welfare
Obtain from: Safety Officer, Social Security Administration
Central Office, 6401 Security Blvd.
Baltimore, Maryland 21235

Safety and Fire Protection Program Manual: Veterans' Administration
Obtain from: Chief, Engineering Division, Veterans' Administration
Hospital, 1201 N.W. 16th Street
Miami, Florida 33125 Phone: (305) 377-2441, Ext. 3035

Safety and Fire Protection Program Manual: Veterans' Administration
Obtain from: Safety Officer, Veterans' Administration Hospital
San Fernando, California 91342 Phone: (213) 367-1911

Safety and Fire Protection Program Manual: Veterans' Administration
Obtain from: Engineer Officer, Veterans' Administration Center
Bath, New York 14810 Phone: (607) 776-2111, Ext. 245

Safety Checkout Forms: National Aeronautics and Space Administration
Electricity and Electronics, Aircraft Maintenance, Machines, Sheet Metal Branch, and Woodworking. 1-2 pp. each.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Safety Equipment Manual: U.S. Department of the Navy
(NAVMAT P-10470) GPO Cat. #D201.6/12:SAI). 61 pp.
Obtain from: Naval Publications and Forms Center, 5801 Tabor Avenue
Philadelphia, Pennsylvania 19120
Non-government agencies may obtain from: Superintendent of Documents
U.S. Government Printing Office, Washington, D.C. 20402

Safety Guide: National Aeronautics and Space Administration
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Safety Handbook: U.S. Department of Agriculture
Obtain from: Safety Officer, Soil Conservation Service
U.S. Department of Agriculture, Washington, D.C. 20250

Safety Manual: U.S. Department of Justice
Obtain from: Safety Administrator, Bureau of Prisons
U.S. Department of Justice, Washington, D.C. 20530

Safety Manual: Tennessee Valley Authority
Obtain from: Safety Engineer, Office of Power
749 Power Building
Chattanooga, Tennessee 37401 Phone: (615) 755-2096

Safety Precautions for Shore Activities: U.S. Department of the Navy
(GPO Cat. #204.6:SA 1/2). 333 pp.
Obtain from: Naval Publications and Forms Center, 5801 Tabor Ave.
Philadelphia, Pennsylvania 19120
Non-government agencies may obtain for $4.75 from: Superintendent of
Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety Program Planning: U.S. Department of Labor
Occupational safety aid. 4 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety Responsibility: Guide for Supervisors: Defense Supply Agency
Obtain from: Safety Officer, Defense Electronics Supply Center
Dayton, Ohio 45401 Phone: Autovon 989-6289

Safety Training Handouts: Veterans' Administration
Obtain from: Chief, Engineering Division, Veterans' Administration Center
Los Angeles, California 90073 Phone: (213) 478-3711, Ext. 3375

Safety Training Techniques in the Classroom: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Supervision: U.S. Department of the Air Force
(ADCPI 62-23). Programed learning guides. 86 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

Supervisor's Accident Prevention Handbook: Defense Supply Agency
Obtain from: Safety Officer, Defense Electronics Supply Center
Dayton, Ohio 45401 Phone: Autovon 989-6289

Supervisor's Responsibility for Accident Prevention: Veterans' Administration (Unit XII of correspondence training course, "Fundamentals of Supervision"). 12 pp.
Obtain from: Chief, Staff Development Section, Personnel Division
or: Chief, Protective Section, Engineering Division
Veterans' Administration Center
Los Angeles, California 90012 Phone: (213) 478-3711

Supervisor's Safety Handbook: U.S. Postal Service
(P-13). 96 pp.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Supervisory Responsibility for Safety: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Swimming Pool Standard Operating Procedures: Panama Canal Company
Obtain from: Supervisor, U.S. Pools Safety, Box M, Division of Schools
Panama Canal Company, Balboa Heights, Canal Zone

The Development of the Safety Movement: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

The Safety Committee: U.S. Department of Labor
Occupational safety aid. 8 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

The Study of Missiles Resulting from Accidental Explosions: U.S. Atomic Energy Commission
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

GENERAL SAFETY

AUDIO-VISUAL AIDS

Accidents Don't Happen: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and Space Administration, Lewis Research Center, 21000 Brookpark Road,
Cleveland, Ohio 44135 Phone: (216) 433-4000,
Ext. 211, FTS 6211

Accident Sequence: Veterans' Administration
Display.
Obtain from: Safety Officer, Veterans' Administration Center
Hot Springs, South Dakota 57747 Phone: (605) 745-4101,
Ext. 249

An Accident Happens to Sam: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and Space Administration, Lewis Research Center, 21000 Brookpark Road
Cleveland, Ohio 44135 Phone: (216) 433-4000,
Ext. 211, FTS 6211

Are You Sure?: Defense Supply Agency
Slides, 35 mm., 10 minutes. Safety hazards on and off the job.
Obtain from: Defense Depot Ogden, Audio-Visual Civilian Personnel Department, Ogden, Utah 84401 Phone: (801) 399-7117

Audio-Visual Training Aids Directory: Panama Canal Company
Films, film strips, slides and safety graphs. Available only as samples in very limited quantity.
Obtain from: Chief, Safety Branch, Panama Canal Company, Administration Building, Balboa Heights, Canal Zone

Case of the Cluttered Corner: National Aeronautics and Space Administration. Film, 10 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and Space Administration, Lewis Research Center, 21000 Brookpark Road
Cleveland, Ohio 44135 Phone: (216) 433-4000,
Ext. 211, FTS 6211

Chemical Spills and Splashes: National Aeronautics and Space Administration. Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

City Mail Carrier Craft: U.S. Postal Service
Slides and Scripts available on loan.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Decide to be Safe: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Department of the Navy Catalog of Free Safety Films: U.S. Department of the Navy. (NAVMAT P-5101). 400 films.
Obtain from: Naval Publications and Forms Center, 5801 Tabor Avenue
Philadelphia, Pennsylvania 19120

Does Your Accident Show?: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Don't Fall For It: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Electrical Hazards in the Home: National Aeronautics and Space Administration. Slides, 35 mm.; also flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Electronic Route Guidance System: U.S. Department of Transportation
16 mm., color sound, 14 minutes.
Obtain from: Photographic Section, Federal Highway Administration
U.S. Department of Transportation, Washington, D.C. 20591

Emergency: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Emergency First Aid Rescue: U.S. Atomic Energy Commission
Film, color, 12 minutes.
Obtain from: Idaho Operations Office, Office of Information
U.S. Atomic Energy Commission, P.O. Box 2108
Idaho Falls, Idaho 83401

Employee Accident Prevention Responsibility: General Services Administration. 30 color slides and tape to be used with instructor's guide, 30 minutes. On loan from Protection Branch in nearest General Services Administration regional headquarters.
Additional information from: Protection Division, Office of Buildings
Management, Public Buildings Service
Washington, D.C. 20405 Phone: (202) 343-4831

Eye Injuries - The Wise Owl Club Awards: National Aeronautics and Space Administration. Slides, 35 mm.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Falls Are No Fun: National Aeronautics and Space Administration
Film, 10 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Falls Aren't Funny: National Aeronautics and Space Administration
Slides, 35 mm.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Falls Hurt: National Aeronautics and Space Administration
Flip chart presentation
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

First Aid and Industrial Hazards: Panama Canal Company
Films, slides and transparencies.
Obtain from: Chief, Safety Branch, Panama Canal Company, Administrative
Building, Balboa Heights, Canal Zone

General Orientation Safety and Emergency Procedures: U.S. Post Office Department. Slides and scripts available on loan.
Obtain from: Director, Safety Division, Bureau of Personnel, Postal
Service, Washington, D.C. 20260 Phone: (202) 961-7226

Get A Grip On Yourself: National Aeronautics and Space Administration Film, 15 minutes. How feelings and emotions can cause accidents.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Goggles: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Grinding Wheels: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Guard Your Sight: National Aeronautics and Space Administration
3M sound-on-slide system.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Hand Tools: National Aeronautics and Space Administration
3M sound-on-slide system.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Hard Hats: National Aeronautics and Space Administration
Flip chart presentation
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Housekeeping: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

How to Lift: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

How to Prevent Falls: National Aeronautics and Space Administration
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

How Would You React?: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Identification Markings for Hazardous Materials: National Aeronautics
and Space Administration
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Industrial Power Trucks: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Initial Employee Safety Orientation: U.S. Atomic Energy Commission
Film used with instructor outline covers over 30 safety topics.
Obtain from: Safety and Fire Protection Engineer, U.S. Atomic Energy
Commission, Savannah River Operations Office, P.O. Box A,
Aiken, South Carolina 29801

Isolation Techniques: Veterans' Administration
25 color slides. Limited number of sets at $10 (estimate). Could be reproduced.
Obtain from: Medical Illustration Service, Veterans' Administration
Hospital, Buffalo, New York 14215 Phone: (716) 834-9200,
Ext. 379

Keep It Clean, For Safety's Sake: National Aeronautics and Space
Administration. 3M sound-on-slide system.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 927-3950

Ladders: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Learn and Live: National Aeronautics and Space Administration
Film, 15 minutes. Hazard flying.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Let Habit Help: National Aeronautics and Space Administration
Film, 15 minutes. How to erase unsafe habits.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

LH$_2$ Hazards: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Library of Safety Films: U.S. Department of the Interior
Film list available on loan.
Obtain from: Chief, Safety Engineer, Bureau of Reclamation, Building 67
Denver Federal Center, Denver, Colorado 80225
Phone: (303) 233-3611, Ext. 6672

Lifting: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Lifting, A Weight, A Way: U.S. Postal Service
16 mm., color, sound, 10 minutes. Available on loan.
Obtain from: Manager, Accident Prevention Division
Employee Relations Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Line Handling Aboard Ship and Handling Synthetic Lines: Panama Canal
Company. Film, English and Spanish, 15 minutes.
Obtain from: Safety Officer, Marine Bureau, Panama Canal Company
Balboa Heights, Canal Zone Phone: 2-3415

Mail Handler Craft: U.S. Postal Service
Slides and scripts available on loan.
Obtain from: Manager, Accident Prevention Division
Employee Relations Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Maintenance and Use of Spray Equipment: National Aeronautics and Space
Administration. Film, 25 minutes.

Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Man and Safety: National Aeronautics and Space Administration
Film, 25 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Manual Lifting and Handling Portable Ladders: National Aeronautics and
Space Administration. 3M sound-on-slide system.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

More Gravy, Sir?: Panama Canal Company
35 mm., film strip, English and Spanish, 15 minutes. Safety tips for
food service workers.
Obtain from: Chief, Safety Branch, Panama Canal Company, Administrative
Building, Balboa Heights, Canal Zone

My Aching Back: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Office Safety: General Services Administration
30 color slides and tape to be used with instructor's guide, 30 minutes.
Available on loan from Protection Branch in nearest GSA regional headquarters. Additional information from: Protection Division, Office of
Buildings Management, Public Buildings Service
Washington, D.C. 20405 Phone: (202) 343-4831

Office Safety: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

115 Volts - Deadly Shipmate: National Aeronautics and Space Administration. Film, 25 minutes. Preventing low voltage hazards.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Only A Scratch: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Patient Carrying Methods: Veterans' Administration
20 mounted photos. Limited number of sets at $10 (estimate).
Obtain from: Medical Illustration Service
Veterans' Administration Hospital
Buffalo, New York 14215 Phone: (716) 834-9200, Ext. 379

Plant Housekeeping: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Poison: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Poison Perils: National Aeronautics and Space Administration
35 mm. slides.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Preventing Office Accidents: National Aeronautics and Space Administration. 3M sound-on-slide system.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Primer for Systems Safety Management: U.S. Department of the Interior
Part I, Briefing for Top and Middle Management. Slide presentation,
15-20 minutes. $5.00.
Obtain from: Division of Safety Management, 18th and C Streets, N.W.,
Room 6242, U.S. Department of the Interior
Washington, D.C. 20240

Pulse of Life: National Aeronautics and Space Administration
Film, 27 minutes. Latest methods of resuscitation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Safer Lifting: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Safety Attitudes: National Aeronautics and Space Administration
3M sound-on-slide system.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Safety for Electronic Personnel: National Aeronautics and Space Administration. Film, 25 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Safety in Air Stations: National Aeronautics and Space Administration
Film, 20 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Safety in Highway Surveying: U.S. Department of Transportation
16 mm., color, sound, 25 minutes.
Obtain from: Photographic Section, Federal Highway Administration,
U.S. Department of Transportation, Washington, D.C. 20591

Safety in Mountain Surveying: U.S. Department of Transportation
16 mm., color, sound, 27 minutes.
Obtain from: Photographic Section, Federal Highway Administration,
U.S. Department of Transportation, Washington, D.C. 20591

Safety in Offices: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Safety in the Mechanized Warehouse: Defense Supply Agency
Slides and tapes, 35 mm., 13 minutes.
Obtain from: Defense Depot Ogden, Audio-Visual Civilian Personnel
Department, Ogden, Utah 84401 Phone: (801) 399-7117

Safety: Material: Defense Supply Agency
Slides and tapes, 35 mm., 6 minutes. 12 basic concepts of handling material safely.
Obtain from: Defense Depot Ogden, Audio-Visual Civilian Personnel
Department, Ogden, Utah 84401 Phone: (801) 399-7117

Safety Record: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Save Your Own Skin: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Static Electricity: National Aeronautics and Space Administration
Film, 22 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Static Ignition of the X248 Rocket Motor: National Aeronautics and
Space Administration. Film, 25 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Selling Safety Attitudes: U.S. Department of Agriculture
Slide and tape, 35 mm., 33 minutes.
On loan through regional offices of U.S. Forest Service. Available for purchase through Washington office of the Forest Service.

Tips for New Employees: National Aeronautics and Space Administration
3M sound-on-slide system.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

To Live in Darkness: National Aeronautics and Space Administration
Film, 13 minutes. Cases of preventable eye accidents.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Toe Protection: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Two Steps to Safety: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211 FTS 6211

Two Wheelers and You: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Wanted: Safe Workers: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Welding Safety: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

What's In It for Me: National Aeronautics and Space Administration
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Work Supervisor's Responsibility in Accident Prevention: U.S. Department of Agriculture. Slides, 40 minutes, to be used with five-page script. Available on loan.
Obtain from: Forest Service, Division of Training Branch
1720 Peachtree Road, NW., Suite 800
Atlanta, Georgia 30309 Phone: (404) 526-3711

You Can Handle It: National Aeronautics and Space Administration
Film, 10 minutes. Proper and improper material handling methods.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

You Can Take It With You: National Aeronautics and Space Administration
Film, 15 minutes. Stopping home accidents.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

You Can't Bite Back: U.S. Postal Service
16 mm., color, sound, 8 minutes. Personal defensive techniques with hostile dogs.
Obtain from: Manager, Accident Prevention Division
Employee Relations Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Your Safety Harness: National Aeronautics and Space Administration
Film, 15 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Posters:

Accident Prevention: U.S. Department of the Interior
Obtain from: Chief Safety Engineer, Bureau of Reclamation, Building 87
Denver Federal Center, Denver, Colorado 80225

All Fall Down: U.S. Department of Health, Education, and Welfare
Obtain from: Safety Officer, Social Security Administration
Central Office, 6401 Security Blvd.
Baltimore, Maryland 21235

Emphasize Office Safety--Why?: Defense Supply Agency
Obtain from: Safety Office, Defense Electronics Supply Center
Dayton, Ohio 45401 Phone: Autovon 989-6289

File Under Safety: U.S. Department of Health, Education, and Welfare
Obtain from: Safety Officer, Social Security Administration
Central Office, 6401 Security Blvd.
Baltimore, Maryland 21235

Health and Safety: U.S. Department of Health, Education, and Welfare
Obtain from: Safety Officer, Social Security Administration
Central Office, 6401 Security Blvd.
Baltimore, Maryland 21235

Home Hazards: U.S. Department of the Interior
Obtain from: Chief Safety Engineer, Bureau of Reclamation, Building 87
Denver Federal Center, Denver, Colorado 80225

Please! Don't Be a Litterbug: Defense Supply Agency
Obtain from: Safety Office, Defense Electronics Supply Center
Dayton, Ohio 45401 Phone: Autovon 989-6289

Prevent An Accident--Make A Safety Suggestion: U.S. Department of Health,
Education, and Welfare
Obtain from: Safety Officer, Social Security Administration
Central Office, 6401 Security Blvd.
Baltimore, Maryland 21235

Safety: U.S. Department of Health, Education, and Welfare
(Fluorescent poster).
Obtain from: Office of Education, Safety Officer, Room 1071
400 Maryland Avenue, S.W.,
Washington, D.C. Phone: (202) 963-7659

Stop Thief: U.S. Department of Health, Education, and Welfare
Detailed visual reminders.
Obtain from: National Institute of Health Safety Office
U.S. Department of Health, Education, and Welfare
Parklawn Building, Rockville, Maryland 20852

Swimming Pool Regulations: Panama Canal Company
2-foot by 4-foot placards and 5-inch by 10-inch handouts pertaining to patron behavior.
Obtain from: U.S. Pools and Safety, Division of Schools, Box M
Panama Canal Company, Balboa Heights, Canal Zone

Synthetic Lines Can Kill: Panama Canal Company
"Never" and "Always" safety tips in English and Spanish.
Obtain from: Chief, Safety Branch, Administrative Building
Balboa Heights, Canal Zone

Turn It Off!: U.S. Department of Health, Education, and Welfare
Obtain from: National Institute of Health Safety Office
U.S. Department of Health, Education, and Welfare
Parklawn Building, Rockville, Maryland 20852

Vacation Safety: U.S. Department of Health, Education, and Welfare
Obtain from: Safety Officer, Social Security Administration
Central Office, 6401 Security Blvd.
Baltimore, Maryland 21235

Water Safety: U.S. Department of the Interior
Obtain from: Chief Safety Engineer, Bureau of Reclamation, Building 87
Denver Federal Center, Denver, Colorado 80225

Magazines, Newsletters, Newspapers:

Accident and Fire Prevention Bulletin: General Services Administration
Issued quarterly to promote on-the-job safety, including motor vehicle and fire safety. Contains news articles, instructional material, cartoons, and quizzes. 4 pp.
Obtain from: Director, Promotion Division, Public Buildings Service
General Services Administration, Washington, D.C. 20405

Accident and Fire Prevention Information Bulletin: U.S. Department of Commerce. Issued monthly; contains both on- and off-the-job safety information. Not generally available to interagency or non-Federal personnel. 2-4 pp.
Obtain single copies from: National Bureau of Standards Safety and
Fire Protection Section, Administration Building, A-715
Washington, D.C. 20234 Phone: IDS 164-2600

AMC Safety Digest: U.S. Department of the Army
Bi-monthly magazine; disseminates pertinent accident prevention information to all employees. 50 pp.
Obtain from: Army Director of Safety, Room 2D 735
Pentagon, Washington, D.C. Phone: (202) OX 7-3123

Annual Safety Reminders: Veterans' Administration
Distributed annually to all employees. Gives safety tips for vacation trips and power mowers. 1 p.
Obtain from: Safety Officer, Veterans' Administration Center
Hot Springs, South Dakota 57747 Phone: (605) 745-4101,
Ext. 249

Disabling Injury Information: Panama Canal Company
Issued monthly; contains description of disabling injuries during the preceding month, items of safety interest, and statistical information. Not normally obtainable to interagency or non-Federal personnel. 4 pp.
Obtain from: Chief, Safety Branch, Administrative Building
Balboa Heights, Canal Zone

DPSC Provider: Special Summer Safety Section: Defense Supply Agency
Lift-out newspaper section; contains messages, pictures, articles, etc. devoted to good health and safety during the 101 critical days of summer. 4 pp.
Obtain from: Office of Safety and Industrial Health, DIS, Building M5-D
Defense Personnel, Personnel Support Center
2800 South 20th Street, Philadelphia, Pennsylvania 19145

Holiday Safety: Defense Atomic Support Agency
Newsletter. 11 pp.
Obtain from: Safety Officer, Headquarters, Sandia Base, New Mexico 87115

HSMHA Safety Message: U.S. Department of Health, Education, and Welfare
Issued monthly; describes hazardous incidents which do or could occur in Health Services and Mental Health Administration facilities along with suggestions for correction. 4 pp.
Obtain from: Health Services and Mental Health Administration Safety
Management Officer, Office of Personnel/Safety Management,
Health Services and Mental Health Administration,
U.S. Department of Health, Education, and Welfare,
Parklawn Building, Rockville, Maryland 20852

Mini-Memos from Safety: Defense Supply Agency
Serious and humorous tips on safety. 10 pp.
Obtain from: Safety Officer, Defense Depot Ogden
Ogden, Utah 84401

NIH Safety News: U.S. Department of Health, Education, and Welfare
Issued monthly; contains relevant health and safety articles.
Obtain from: Editor, National Institute of Health Safety Officer,
Parklawn Building, Rockville, Maryland 20852

PEB Safety Newsletter: U.S. Department of Health, Education, and Welfare (National Institute of Health). Issued monthly; contains information concerning general and plant engineering branch operational safety. 2 pp.
Obtain from: Editor, National Institute of Health Safety Officer
Parklawn Building, Rockville, Maryland 20852

Reclamation Safety News: U.S. Department of the Interior
Issued quarterly; statistical review of Bureau of Reclamation safety performance; newsworthy health and safety articles. 30 pp.
Obtain from: Office of the Chief Engineer, Bureau of Reclamation
Building 67, Denver Federal Center
Denver, Colorado 80225 Phone: (303) 233-3611, Ext. 6672

Region Five Newsletters: U.S. Department of Agriculture
Seventeen national forests have their own safety newsletters
Obtain from: Safety Officer, U.S. Forest Service, 630 Swansome Street
San Francisco, California 94111 Phone: (415) 556-5298

Region One Safety News: U.S. Department of Agriculture
Review of individual accidents, prevention information and quarterly accident statistics. For staff and supervisory personnel. 4-6 pp.
Obtain from: U.S. Forest Service, Regional I, Division of Personnel
Management, Missoula, Montana 59801

Reserve Fleet Safety Review: U.S. Department of Commerce
Issued monthly; contains on- and off-the-job safety information directed mainly to employees of Maritime Administration Reserve Fleets. 4 pp.
Obtain from: Safety Office, Maritime Administration, U.S. Department of
Commerce, General Accounting Office Building
441 G Street, N.W.
Washington, D.C. 20548 Phone: IDS 129-3068

Safe-T-Gram: National Aeronautics and Space Administration
Issued monthly. 8 pp. Also 1-page memos, issued as required
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211

Safety and Fire Protection Bulletin: Veterans' Administration
Issued monthly; communicates general information on safety and fire training to field stations. 12 pp.
Obtain from: Director, Safety and Fire Protection Staff, Department of
Medicine and Surgery, Veterans' Administration
Vermont Avenue and H Streets, N.W.,
Washington, D.C. 20240 Phone: (202) 389-2761

Safety Bulletin: Defense Supply Agency
Issued monthly; timely topics such as yard safety, winter warnings, first aid. 2-4 pp.
Obtain from: Safety Officer, Defense Contract Administrative Services,
Defense Supply Agency

Safety Bulletin: Defense Supply Agency
Issued monthly. 10 pp
Obtain from: Safety Officer, Defense Electronics Supply Center
Dayton, Ohio 45401 Phone: Autovon 989-6289

Safety Bulletin: Defense Supply Agency
Issued monthly. 4 pp.
Obtain from: Safety Officer, Defense Depot Ogden, Ogden, Utah 84401

Safety Bulletin: U.S. Department of the Treasury
Issued monthly; safety news of common interest. 2-4 pp.
Obtain from: Executive Secretary, Treasury Safety Council, Main Treasury
Building, Washington, D.C. 20220 Phone: (202) 964-5783

Safety Exchange Letter: U.S. Department of Agriculture
Issued quarterly.
Obtain from: Safety Officer, Soil Conservation Service, U.S. Department
of Agriculture, Washington, D.C. 20250

Safety News: National Aeronautics and Space Administration
General safety and accident prevention material. 4 pp.
Obtain from: National Aeronautics and Space Administration Headquarters,
Safety Office, Code DY, Washington, D.C. 20546

Safety Newsletter: Panama Canal Company
Issued monthly; safety reports and information for all employees.
Obtain from: Chief, Safety Branch, Administrative Building,
Balboa Heights, Canal Zone

Safety Progress: U.S. Postal Service
Issued monthly; combines accident prevention information on the back of a 17-inch by 22-inch poster. 4 pp.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Division, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Safety Review: U.S. Department of the Navy
Issued monthly; magazine of safety information. 16 pp. $1.50 per year.
Obtain from: Superintendent of Documents, U.S. Government Printing Office,
Washington, D.C. 20402 Phone: (202) OX 2-9130

Safety Standards: U.S. Department of Labor
Issued bi-monthly; publishes news and activities of Federal Safety Council and Federal agencies, the Maritime industry, State safety programs, management and labor safety programs in general. 28 pp. (Annual subscription $1.00 domestic; $1.25 foreign; single copies 20 cents.)
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety Training Report: National Aeronautics and Space Administration
Issued quarterly. 20 pp.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211

Serious Accidents: U.S. Postal Service
Issued periodically; contains reports of serious accidents occurring in postal operations, with place, time, injury, details of occurrence, cause, results, comments, recommendations, and action taken. 1-3 pp.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Smoke Signals for Safety: U.S. Department of Health, Education, and Welfare. Issued bi-monthly; newsworthy health and safety articles and accident reports. 8 pp.
Obtain from: Billings Area Office, Indian Health Service
Public Health Service, Billings, Montana 59101

Speaking of Safety: U.S. Department of the Treasury
Issued monthly; contains information related to current safety needs. 1 p.
Obtain from: Safety Officer, Room 1217, Main Treasury
Washington, D.C. 20220 Phone: FTS 184-8049

Wiltell News, October 8, 1969: Veterans' Administration
"Fire Prevention Week" issue of employee newspaper; carries safety items in all issues and is devoted to fire safety topics.
Obtain from: Chief, Engineering Division, Veterans' Administration Center,
Los Angeles, California 90073 Phone: (213) 478-3711, Ext. 3375

Pamphlets and Bulletins:

Aids to Safety: U.S. Department of Labor
Kit promotes safe work habits and practices for employed youth. Features safety discussion outlines for supervisory use and safety reminders to be mounted around work area. $1.25.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

April: OE Clean-Up Month: U.S. Department of Health, Education, and Welfare. Memorandum. 1 p.
Obtain from: OE Safety Officer, Office of Education, Safety Office
Room 1071, 400 Maryland Avenue, S.W.
Washington, D.C. 20203 Phone: (202) 963-7659

ADC Munitions Bulletin: U.S. Department of the Air Force
(ADC RP 136-1). Contains articles of interest to explosive safety officers, explosive ordnance disposal personnel, munitions personnel and those personnel responsible for the storage, transportation and use of explosive material and missiles. 8 pp.
Obtain from: Headquarters, Air Defense Command, (ADMME-DC)
Ent Air Force Base, Colorado 80912

Army Safety Program: U.S. Department of the Army
(Reg. No. 385-10). Describes Army Safety Program. 20 pp.
Obtain from: Army Director of Safety, Room 2D 723, Pentagon
Washington, D.C. 20310 Phone: (202) OX 7-3123

Bureau Safety Program Memoranda: Panama Canal Company
Various safety topics. 1 p.
Obtain from: Chief, Safety Branch, Administrative Building,
Panama Canal Company, Balboa Heights, Canal Zone

Control of Electrical Shock Hazards: U.S. Department of Labor
Safety in industry. (Bulletin 216). 15 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Control of the Physical Environment: U.S. Department of Labor
Safety in industry. (Bulletin 211). 13 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Consultative Approach to Safety, The: U.S. Department of Labor
Safety in industry. (Bulletin 223). 9 pp. 15 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Challenge to Supervisors-Making Young Workers Safe Workers: U.S. Department of Labor. Focuses on young workers' needs for safety supervision and gives reasons and specific suggestions for developing safe work attitudes among them. 12 pp. 10 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Coast Guard Flight Safety Bulletin: U.S. Department of Transportation
Reviews selected aircraft accidents and topics.
Obtain from: Chief, Flight Safety Branch (IGS-1), Room 6119,
U.S. Coast Guard Headquarters, 400 - 7th Street, S.W.,
Washington, D.C. 20590 Phone: (202) 462-1883

Construct Conservation Measures Safety: U.S. Department of Agriculture
Conservation benefits; elements of danger; safety precaution. 4 pp.
Obtain from: Safety Officer, Soil Conservation Service, U.S. Department
of Agriculture, Washington, D.C. 20250

Construction Safety Requirements, Federal Highway Projects: U.S. Department of Transportation
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Does Your Accident Show?: Panama Canal Company
Spanish translation of National Safety Council Safety Graph test available in limited quantities. 13 pp.
Obtain from: Safety Officer, Engineering and Construction Bureau,
Administrative Building, Panama Canal Company
Balboa Heights, Canal Zone

Directory and Index of Safety and Health Laws and Codes: U.S. Department of Labor. Lists all known State laws and regulations for worker safety and health and identifies each agency and the specific safety codes it administers. 109 pp. $1.25.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Electrical Safety Guides for Research: U.S. Atomic Energy Commission
Gives safety criteria for general administrative practices applicable to all laboratories. 47 pp. 40 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Fun On A Bike-Safety Rules: Defense Atomic Support Agency
Obtain from: Safety Officer, Headquarters
Sandia Base, New Mexico 87115

Fatality and Injury Accident Rates on Federal-Aid and Other Highway Systems: U.S. Department of Transportation
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Fundamentals of Accident Prevention, The: U.S. Department of Labor
Safety in industry. (Bulletin 247). 14 pp. 15 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Guidelines for Joint Labor-Management Safety and Health Committees:
U.S. Postal Service. (P-19). For supervisory employees. 6 pp.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Handling Hazardous Materials: National Aeronautics and Space Administration. This publication is part of a series intended to provide space-related technology that has potential industrial use. It deals with highly reactive materials that have been studied in the search for fuels and oxidizers for space work: liquid hydrogen, pentaborane, fluorine, chlorine trifluoride, ozone, nitrogen tetroxide, and hydrazine and its derivatives. It describes both the hazards that have restricted the use of these materials and the procedures by which they have been handled and stored safely. 93 pp. 45 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Hunting Safety: Defense Atomic Support Agency
Folder of hunting safety tips.
Obtain from: Safety Officer, Headquarters
Sandia Base, New Mexico 87115

Home Safety: Defense Atomic Support Agency
Folder of home safety tips
Obtain from: Safety Officer, Headquarters
Sandia Base, New Mexico 87115

Individual's Guide: Accident Prevention: U.S. Department of the Air Force. (ADCP 127-10). Outlines the individual's responsibility for accident prevention. 1 p.
Obtain from: Headquarters, Air Defense Command, (ADSCA-G)
Ent Air Force Base, Colorado 80912

Installation and Use of Hot Plates, Coffee Makers, Extension Cords and Similar Electrical Equipment: U.S. Department of Commerce (Safety Program Guide No. 2-70). A guide for safety officers, to eliminate the use of unauthorized electrical appliances in Commerce-occupied buildings, and to establish a procedure for the installation and control of approved electrical equipment. 4 pp.
Obtain from: Coordinator, Safety and Motor Vehicle Management, Office of
Administrative Services, U.S. Department of Commerce
Washington, D.C. 20230 Phone: IDS 189-2172

Ideas for Spring Clean-Up: National Aeronautics and Space Administration (Pamphlet No. 9-2). Ideas on beautification, fire elimination, economy. 6 pp.
Obtain from: Chief, Training Branch, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 274, FTS 4274

Lifting: U.S. Department of Labor
Folder describes importance and techniques of proper lifting. 4 pp.
Obtain from: Director of Personnel, U.S. Government Printing Office
Washington, D.C. 20401

Miscellaneous Notes on Safety: U.S. Department of Health, Education, and Welfare
Obtain from: Health Services and Mental Health Administration Safety
Management Officer, Office of Personnel/Safety Management,
Health Services and Mental Health Administration,
U.S. Department of Health, Education, and Welfare
Parklawn Building, Rockville, Maryland 20852

Make Your Farm Pond Safe--Prevent Drownings: U.S. Department of Agriculture
Safety pointers before, during, and after construction of farm ponds. 4 pp.
Obtain from: Safety Officer, Soil Conservation Service
U.S. Department of Agriculture, Washington, D.C. 20250

Maintenance and Safety: U.S. Department of Labor
Safety in industry. (Bulletin 246). 15 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Mechanics for the Safety Man: U.S. Department of Labor
Safety in industry. (Bulletin 239). 21 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

OE Needs You: U.S. Department of Health, Education, and Welfare
Memorandum on work and recreation safety. 1 p.
Obtain from: Office of Education, Safety Officer, Room 1071
400 Maryland Avenue, S.W.
Washington, D.C. 20203 Phone: (202) 963-7659

Office Safety: U.S. Department of Agriculture
Guide for preventing office accidents. 16 pp.
Obtain from: Safety Officer, Soil Conservation Service, U.S. Department
of Agriculture, Washington, D.C. 20250

Operation Playsafe: U.S. Department of the Air Force
(ADCP 127-7, Vol. I). Contains safety hints for summer sports activities
and vacation driving. 35 pp.
Obtain from: Headquarters, Air Defense Command, (ADCSA-G)
Ent Air Force Base, Colorado 80912

Operation Wintersafe: U.S. Department of the Air Force
Contains safety hints for winter sports activities and winter driving.
35 pp.
Obtain from: Headquarters, Air Defense Command, (ADCSA-G)
Ent Air Force Base, Colorado 80912

Occupational Health and the CSC Employee: Defense Supply Agency
Brochure on Health Center services.
Obtain from: Safety Officer, Defense Electronic Supply Center
Dayton, Ohio 45401 Phone: Autovon 989-6289

Occupational Health and the DGSC Employees: Defense Supply Agency
Brochure on Health Center services.
Obtain from: Director of Safety and Industrial Health, Defense
General Supply Center, Richmond, Virginia 23219

Planning for Safety on the Jobsite: U.S. Department of Labor
Safety in industry. (Bulletin 273). 41 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Power Mowers Can Cripple: U.S. Department of Health, Education, and
Welfare. Provides safety procedures to follow when operating all types
of lawnmowers. 2 pp.
Obtain from: Safety Officer, Social Security Administration, Central
Office, 6401 Security Boulevard, Baltimore, Maryland 21235

Pavement Grooving and Traction Studies: National Aeronautics and Space Administration. This book contains 27 papers presenting findings and opinions of governmental and civil organizations that took part in a Conference on Pavement Grooving and Traction Studies on November 18 and 19, 1968, at the Langley Research Center. The conference was a result of research on incidents and accidents associated with aircraft operations on wet runways and the clearly demonstrated need for substantial improvements in aircraft braking and steering capabilities through improvements in the skid resistance of runway pavements. 512 pp. $3.00.

Obtain from: Clearinghouse for Federal Scientific and Technical
Information, Springfield, Virginia 22151

Rigging Cargo Gear: U.S. Department of Labor
Safety in industry. (Bulletin 240). 29 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safe Work Practices: Defense Supply Agency
Tips for office personnel. 2 pp.
Obtain from: Safety Officer, Defense Electronics Supply Center
Dayton, Ohio 45401 Phone: Autovon 989-6289

Safety: Veterans' Administration
Tells employees about good safety practices in simple language supplemented by cartoons. 19 pp.
Obtain from: Engineering Office, Veterans' Administration Center
Biloxi, Mississippi 39531 Phone: (601) 432-1541, Ext. 287

Safety and Health for New Field Employees: U.S. Department of Agriculture
Discusses common Soil Conservation Service work hazards and suggests safe working habits. 10 pp.
Obtain from: Safety Officer, Soil Conservation Service
U.S. Department of Agriculture
Washington, D.C. 20250

Safety Bulletins: U.S. Department of Transportation
Assorted short personal safety topics.
Obtain from: Safety Engineer, PN-120, Office of Personnel, FAA
800 Independence Avenue, S.W.
Washington, D.C. 20590 Phone: (202) 962-2810

Safety Clauses in Collective Bargaining Agreement in the Federal Service:
U.S. Department of Labor
A study to determine the number, type, and extent of coverage of safety clauses in collective agreements negotiated pursuant to Executive Order 10988, "Employee-Management Cooperation in the Federal Service." 47 pp.
Obtain from: Occupational Safety and Health Administration
U.S. Department of Labor, Washington, D.C. 20210

Safety Dial: U.S. Department of Labor
Card promotes safe work habits and practices among employed youth. Subjects appearing on dial were among the leaders in the causes of injuries to young workers. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety in Your Future: U.S. Department of Health, Education, and Welfare and U.S. Department of Labor. Emphasizes the necessity for developing safe work attitudes and practices, helpful to students and young workers. 24 pp. 15 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safetygram: Panama Canal Company
Safety report sent to Bureau units as soon as injuries and property damage occur.
Obtain from: Chief, Safety Branch, Administrative Building
Panama Canal Company, Balboa Heights, Canal Zone

Safety Guidelines for High Energy Accelerator Facilities: U.S. Atomic Energy Commission. Gives broad guidelines to allow each laboratory to develop or modify its detailed safety program. 33 pp.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety Memoranda: Veterans' Administration
Provides a variety of safety information for employees, supervisors, and management. Topics include vacation safety, accident prevention, explosive safety, traffic control, etc. 1-2 pp.
Obtain from: Chief, Engineering Division, Veterans' Administration Center
Los Angeles, California 90073 Phone: (213) 478-3711, Ext. 3375

Safety--National Poison Prevention Week: U.S. Department of Health, Education, and Welfare
Obtain from: Office of Education, Safety Officer, Room 1071
400 Maryland Avenue, S.W.
Washington, D.C. 20203 Phone: (202) 963-7659

Safety Pak: Defense Atomic Support Agency
Folder of timely safety information distributed quarterly. Single copies may be obtained by interagency and Federal contractors by contacting the following.
Obtain from: Safety Officer, Headquarters, Sandia Base, New Mexico 87115

Spot Hazards: U.S. Department of Health, Education, and Welfare
Obtain from: National Institute of Health Safety Office
National Institute of Health, 900 Rockville Pike
Bethesda, Maryland 20014

Static Electricity: U.S. Department of Labor
Safety in industry. (Bulletin 256). 20 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Supervisor's Guide: Accident Prevention: U.S. Department of the Air Force (ADCP 127-9). Outlines supervisory responsibilities for accident prevention. 1 p.
Obtain from: Headquarters, Air Defense Command, (ADCSA-G)
Ent Air Force Base, Colorado 80912

Supervisory Responsibility for Safety: Defense Supply Agency
Pamphlet issued as part of agency accident program. 6 pp.
Obtain from: Safety Officer, Defense Contract Administrative Service
Atlanta, Georgia 30301

Tool-Box Safety Subjects: U.S. Department of the Interior
Office, home operating safety topics. 1-2 pp.
Obtain from: Chief, Safety Engineer, Bureau of Reclamation, Building 67
Denver Federal Center, Denver, Colorado 80225

Toward Two Goals: MSC's Mission: National Aeronautics and Space Administration. Issued to all employees on timely safety topics. 1 p.
Obtain from: Industrial Safety Office, Code SC, Manned Spacecraft Center
Houston, Texas 77058 Phone: (713) 483-6208

Training for Army Safety Personnel: U.S. Department of the Army (Circular No. 385-25). Establishes Army Safety Program. 4 pp.
Obtain from: Army Director of Safety, Room 2D 723
Pentagon, Washington, D.C. 20310

Using Injury Statistics: U.S. Department of Labor
Safety in industry. (Bulletin 255). 20 pp. 20 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Vacation Water Fun: U.S. Department of the Interior
Water safety topics.
Obtain from: Chief Safety Engineer, Bureau of Reclamation, Building 67
Denver Federal Center, Denver, Colorado 80225

You and Safety!!!: U.S. Department of Health, Education, and Welfare
Safety memorandum.
Obtain from: Office of Education, Safety Office, Safety Officer,
Room 1071, 400 Maryland Avenue, S.W.
Washington, D.C. 20203 Phone: (202) 963-7659

FIRE PREVENTION AND DISASTER TRAINING

Instructor Guides and Course Outlines

Fire Protection Engineering Seminar Outline: National Aeronautics and Space Administration
Obtain from: Safety Officer, Health and Safety Engineering Office
Code 205, National Aeronautics and Space Administration
Goddard Space Flight Center, Greenbelt, Maryland 20771

VA Center Fire Department Training Manual: Veterans' Administration
Obtain from: Safety Officer, Veterans' Administration Center
Hot Springs, South Dakota 57747 Phone: (605) 745-4101, Ext. 249

What Smoke Can Do To Your Body: U.S. Atomic Energy Commission
Obtain from: Idaho Operations Office Fire Department
U.S. Atomic Energy Commission, P.O. Box 2108
Idaho Falls, Utah 83401

Employee Handbooks, Manuals and References

Building Fire Safety Criteria: General Services Administration (GSA Handbook, PBS P 5920.9). 94 pp.
Obtain from: Chief, Accident Prevention Branch, (PBPA)
Protection Division, PBS, General Services Administration
Washington, D.C. 20405

Disaster Plan: Veterans' Administration
Obtain from: Engineer Officer, Veterans' Administration Hospital
Fort Meade, South Dakota 57741

Duties of a Fire Warden: National Aeronautics and Space Administration
Obtain from: Industrial Safety Office, Code SC, Manned Spacecraft Center
Houston, Texas 77058

Emergency Plans: Veterans' Administration
Obtain from: Engineer Officer, Veterans' Administration Hospital
Saginaw, Michigan 48602 Phone: (517) 793-2340

Emergency Preparedness Plan: Veterans' Administration
Obtain from: Assistant Director, Veterans' Administration Center
Bath, New York 14810 Phone: (607) 776-2111

Fallout Shelter Plan: Veterans' Administration
Obtain from: Engineer Officer, Veterans' Administration Hospital
Atlanta, Georgia 30329 Phone: (404) 634-5171

Fire Plan: Veterans' Administration
Obtain from: Personnel Officer, Veterans' Administration Hospital
Madison, Wisconsin 53705 Phone: (608) 256-1241

Fire Prevention and Fire Protection for Warehouses: General Services Administration (GSA Handbook, PBSP 5920.3). 120 pp.
Obtain from: Chief, Accident Prevention Branch (PBPA), Protection Division
PBS, General Services Administration, Washington, D.C. 20405

First Aid Firefighting and Removal of Patients in Your Hospital: Veterans' Administration
Obtain from: Chief, Engineering Division, Veterans' Administration Center
Los Angeles, California 90073 Phone: (213) 478-3711, Ext. 3375

Glove Box Fire Safety Application Series: U.S. Atomic Energy Commission
(TID-24236). 150 pp. $1.00.
(TID-24896). 38 pp. 50 cents.
(TID-25085). 28 pp. 45 cents.
(TID-25986). 10 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Instructions for Use of Fire Extinguishers and Breathing Apparatus:
National Aeronautics and Space Administration
Obtain from: Fire Protection Specialist, Health and Safety Engineering Office, Code 205, National Aeronautics and Space Administration, Goddard Space Flight Center, Greenbelt, Maryland 20771

AUDIO-VISUAL AIDS

Automatic Sprinkler System Operation:
National Aeronautics and Space Administration
16 mm., Black and White, sound, 30 minutes. Available on loan, free of charge (except for mailing costs) from the nine National Aeronautics and Space Administration film loaning facilities throughout the United States.

Chemistry of Fire: National Aeronautics and Space Administration
Film, Parts I and II, 30 minutes each.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Engineering Early Warning--Fire Detection:
National Aeronautics and Space Administration
16 mm., Balck and White, sound, 23 minutes. Available on loan, free of charge, (except for mailing costs) from the nine National Aeronautics and Space Administration film loaning facilities throughout the United States.

Fire and Safety Subjects: Veterans' Administration
Color slides.
Obtain from: Safety Officer, Veterans' Administration Center, Hot Springs,
South Dakota 57747 Phone: (605) 745-4101, Ext. 249

Fire Extinguishers; Preventing Fire, Static Sparks and Flammable Liquids:
National Aeronautics and Space Administration
Flip chart presentations.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Fire Fighters: National Aeronautics and Space Administration
Film, 20 minutes.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Fire Prevention, Use of First Aid Extinguishers and Emergency Removal of Patients: Veterans' Administration
Videotaped demonstration, 45 minutes. Available free on loan.
Obtain from: Chief, Engineering Division, Veterans' Administration
Prescott, Arizona 86301 Phone: (602) 445-4860, Ext. 7280

How to Fight Fires: National Aeronautics and Space Administration
3 mm., sound-on-slide system.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Mock Disaster: National Aeronautics and Space Administration
35 mm., slide presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

NASA Philosophy on Fire Safety:
National Aeronautics and Space Administration
16 mm., black and white, sound, 14 minutes. Available on loan, free of charge (except for mailing costs) from the nine National Aeronautics and Space Administration film loaning facilities throughout the United States. See page 259.

Rescue Breathing: Panama Canal Company
Film, 22 minutes. Part of demonstration with Resusi-Anne, Fracture Board and Handouts.
Obtain from: Fire Division Administrative Assistant, Room 105, Civil
Affairs Building, Ancon, Canal Zone Phone: 2-2101

The Facts of Fire: National Aeronautics and Space Administration
35 mm., slide presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

National Aeronautics and Space Administration: Regional Film Libraries

Area Served	Film Library
Alaska*, Idaho, Montana, Northern California (Montery, Fresno, Mono Counties, and North), Oregon, Washington, Wyoming	NASA Ames Research Center Public Affairs Office Moffett Field, California 94035
Connecticut, Maine, Massachusetts, New Hampshire, New York, Rhode Island, Vermont	NASA Headquarters Audio-Visual Branch, Code FAM Washington, D.C. 20546
Alabama, Arkansas, Louisiana, Mississippi, Missouri, Tennessee	NASA George C. Marshall Space Flight Center, Public Affairs Office Marshall Space Flight Center Alabama 35812

NASA Regional Film Libraries (Continued)

Area Served	Film Library
Delaware, District of Columbia, Maryland, New Jersey, Pennsylvania, West Virginia	NASA Goddard Space Flight Center Photographic Branch Code 253 Greenbelt, Maryland 20771
Florida, Georgia, Puerto Rico, Virgin Islands	NASA John F. Kennedy Space Center Code IS-DOC-2 Kennedy Space Center, Florida 32899
Kentucky, North Carolina, South Carolina, Virginia	NASA Langley Research Center Langley Station, Public Affairs Office Mail Stop 154 Hampton, Virginia 23365
Illinois, Indiana, Iowa, Michigan, Minnesota, Ohio, Wisconsin	NASA Lewis Research Center Office of Educational Services 21000 Brookpark Road Cleveland, Ohio 44135
Colorado, Kansas, Nebraska, New Mexico, North Dakota, Oklahoma, South Dakota, Texas	NASA Manned Spacecraft Center Photographic Technical Lab, AV Branch Code BL-6 Houston, Texas 77058
Arizona, Hawaii*, Nevada Southern California (San Luis Obispo, Kings, Kern, Tulare, Inyo counties, and South), Utah	NASA Pasadena Office 4800 Oak Grove Drive Pasadena, California 91103

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*Alaska requesters may also obtain NASA films from Department of Audio-Visual Education, University of Alaska, College, Alaska 99701.

Requesters in Hawaii may obtain prints from State Department of Education, Audio-Visual Center, 4211 Waialae Avenue, Honolulu, Hawaii 96816

Requesters outside the United States may obtain films from NASA Headquarters, Code FAM, Washington, D.C. 20546

Posters:

Fire Prevention: Veterans' Administration
Posters designed by employees for Fire Prevention Week.
Obtain from: Engineer Officer, Veterans' Administration Center
Bath, New York 14810 Phone: (607) 776-2111

Newsletters:

Fire and Safety Lines: Veterans' Administration
Issued monthly; covers seasonal and current fire and safety topics. 2pp.
Obtain from: Safety Officer, Veterans' Administration, Hot Springs,
South Dakota 57747 Phone: (605) 745-4101, Ext. 249

Pamphlets and Bulletins:

Contractors Fire and Safety Regulations:
U.S. Department of Health, Education, and Welfare
Provides guidance and information on fire prevention and safety measures for contractors performing work at National Institute of Health. 3pp.
Obtain from: National Institute of Health, Safety and Fire Protection
Section, 9000 Rockville Pike
Bethesda, Maryland 20014 Phone: (301) 496-5323

Control of Fire and Toxic Hazards in Shipbreaking Operations:
U.S. Department of Labor
Describes safety philosophy current in the shipbreaking industry. Details safe work practices which help create a safety work environment. 9pp.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Don't Be Guilty of Causing Destruction:
U.S. Department of Health, Education, and Welfare
Flyer about fire hazards distributed with paychecks. 1p.
Obtain from: Office of Education, Safety Officer, Room 1071
400 Maryland Ave., S.W.
Washington, D.C. 20210 Phone: (202) 963-7659

Fire and Explosion Hazards: U.S. Atomic Energy Commission
Information on hazards resulting from spills involving liquid hydrogen and other flammable fluids. 17pp.
Obtain from: Director, Division of Operational Safety
U.S. Atomic Energy Commission
Washington, D.C. 20545

Know Your Fire Extinguishers: U.S. Department of Labor
Technical reference. 4pp. 15 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

GENERAL SAFETY

INSTRUCTOR'S GUIDES AND COURSE OUTLINES

Advanced Driver Training: Perception and Control Techniques:
U.S. Department of Commerce
Obtain from: Coordinator, Safety and Motor Vehicle Management
Office of Administrative Services, U.S. Department of
Commerce, Washington, D.C. 20230 Phone: IDS 189-2172

Defensive Driving: Classroom Instructor's Guide:
U.S. Department of Agriculture
Obtain from: Regional Driver Trainer
1611 S. Airport Way, Stockton, California 95201

Defensive Driving: Instructor's Guide to Field Problems:
U.S. Department of Agriculture
Obtain from: Regional Driver Trainer
1611 S. Airport Way, Stockton, California 95201

EMPLOYEE HANDBOOKS, MANUALS, AND REFERENCES

Basic Physics of Automobile Movement:
U.S. Department of the Air Force
(ADCPI 62-10). Programmed learning guide. 84 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

Driver Training - Mailsters: U.S. Postal Service
(POD Publication 72). 31 pp.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Driver Training, Right Hand Drive Sit-Stand Vehicles:
U.S. Postal Service
(POD Publication 64). 29 pp.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Driving Techniques and Procedures:
U.S. Department of the Air Force
(ADCPJ 62-17). Programmed learning guide. 90 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

Drugs, Alcohol, Fatigue and the Driver:
U.S. Department of the Air Force
(ADCPI 62-11). Programmed learning guide. 86 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

Highway Safety Program Manual: U.S. Department of Transportation
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Industrial Truck Operator's Manual: U.S. Government Printing Office
Obtain from: Director of Engineering, U.S. Government Printing Office
Washington, D.C. 20401

Maintenance Practices, Torque Sense: U.S. Department of the Air Force
(ADCPI 62-12). Programmed training guide. 112 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

Motor Vehicle and Tractor-Trailer Operator: U.S. Postal Service
(POD Publication 70). 30 pp.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Motor Vehicle Management Handbook: U.S. Department of Transportation
Obtain from: Safety Engineer, PN-120, Office of Personnel, FAA
800 Independence Avenue, S.W.
Washington, D.C. 20590 Phone: (202) 962-7810

Odds, Judgment and the Driver: U.S. Department of the Air Force
(ADCPI 62-21). Programmed learning guide. 94 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

Road Markings, Signs and Rules of the Road:
U.S. Department of the Air Force
(ADCPI 62-18). Programmed learning guide. 88 pp.
Obtain from: Chief of Safety, Headquarters, Air Defense Command
Ent Air Force Base, Colorado 80912

The Mailster Professional Driver's Manual: U.S. Postal Service
(POD Publication 49). 29 pp.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Your Road Map to Safer and More Efficient Driving:
U.S. Department of Commerce
Obtain from: Coordinator, Safety and Motor Vehicle Management
Office of Administrative Services, U.S. Department of
Commerce, Washington, D.C. 20230 Phone: IDS 189-2172

MOTOR VEHICLE SAFETY: AUDIO-VISUAL AIDS

Automobile Tire Hydroplaning--What Happens?:
National Aeronautics and Space Administration
16 mm., color, sound, 12 minutes. Free but borrower must pay return transportation charge.
Obtain from: National Aeronautics and Space Administration,
Code FAD-2, Washington, D.C. 20546

Better Drivers: National Aeronautics and Space Administration
Flip chart presentation.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Make It Your Habit: U.S. Postal Service
16 mm., color, sound, 10 minutes. Safety in delivery and pick up services.
Available on loan.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

Rural Letter Carrier Craft: U.S. Postal Service
Slides and scripts available on loan.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

The Third Killer: National Aeronautics and Space Administration
Color, sound, 28 minutes. Traffic Safety.
Obtain from: Safety Training Coordinator, National Aeronautics and
Space Administration, Lewis Research Center
21000 Brookpark Road, Cleveland, Ohio 44135
Phone: (216) 433-4000, Ext. 211, FTS 6211

Vehicle Craft: U.S. Postal Service
Slides and scripts available on loan.
Obtain from: Manager, Accident Prevention Division, Employee Relations
Department, U.S. Postal Service
Washington, D.C. 20260 Phone: (202) 961-7226

What About Winter Driving?: U.S. Department of Transportation
16 mm., color, sound, 13 minutes. Free but borrower must pay return transportation charges.
Obtain from: Photographic Section, Federal Highway Administration
U.S. Department of Transportation
Washington, D.C. 20591

Winter Truck Driving: U.S. Department of Transportation
16 mm., color, sound, 19 minutes. Free but borrower must pay return transportation charges.
Obtain from: Photographic Section, Federal Highway Administration
U.S. Department of Transportation
Washington, D.C. 20591

Posters and Charts:

Safe Driving: U.S. Department of the Interior
Obtain from: Chief Safety Engineer, Bureau of Reclamation, Building 67
Denver Federal Center
Denver, Colorado 80225 Phone: (303) 233-3611, Ext. 6672

Pamphlets and Bulletins:

Driver's Club Monthly Letter: Defense Supply Agency
Obtain from: Safety Officer, Defense Contract Administrative Services
Los Angeles, California

Vehicular Safety Bulletin: Tennessee Valley Authority
Issued monthly. 6 pp.
Obtain from: Safety Engineer, Safety Staff
517 Edney Building
Chattanooga, Tennessee 37401 Phone: (615) 755-2627

Accidents on Main Rural Highways Related to Speed, Driver and Vehicle:
U.S. Department of Transportation
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Alcohol and Highway Safety Report: U.S. Department of Transportation
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Analysis and Modeling of Relationships Between Accidents and the Geometric and Traffic Characteristics of the Interstate System:
U.S. Department of Transportation
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Boating Safety Pamphlets: U.S. Department of Transportation
Obtain from: U.S. Coast Guard, Headquarters, 400 - 7th Street, S.W.
Washington, D.C. 20590 Phone: (202) 462-1883,
or Local Coast Guard Auxiliary Headquarters

Federal Role in Highway Safety: U.S. Department of Transportation
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Government Driver's Guide: U.S. Department of the Treasury
Kit containing Government accident report forms, instructions on how to avoid accidents and what to do after an accident. 15 pp.
Obtain from: Executive Secretary, Treasury Safety Council
Main Treasury Building
Washington, D.C. 20220 Phone: (202) 964-5783

Handbook for Highway Safety Design and Operating Practices:
U.S. Department of Transportation
(40 cents; Supplement 35 cents).
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Highways and Human Values: U.S. Department of Transportation
(75 cents; Supplement 25 cents).
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Highway Safety Program Standards: U.S. Department of Transportation
45 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Maintenance and Use of Delivery Vehicles: U.S. Department of Commerce
(Safety Program Guide 1-70). Bulletin establishes safety standards and operating procedures for mail carts, trucks, and scooters in Commerce buildings, etc. 3 pp.
Obtain from: Coordinator, Safety and Motor Vehicle Management
Office of Administrative Services. U.S. Department of
Commerce, Washington, D.C. Phone: IDS 189-2172

Manual for Uniform Traffic Control Devices for Streets and Highways:
U.S. Department of Transportation
Part V only of above, $2.00. Traffic Controls for Highway Construction and Maintenance Operations, 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Motor Carrier Safety Regulations: U.S. Department of Transportation
35 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Motor Vehicle Safety Defect Recall Campaigns:
U.S. Department of Transportation
20 cents to 30 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Overtaking and Passing on Two-Lane Rural Highways--A Literature Review:
U. S. Department of Transportation
(20 cents)
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Read Before Driving: U.S. Department of Transportation
(15 cents).
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Safety for Motor Vehicles in Use: U.S. Department of Transportation
(50 cents)
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Standard Traffic Control Signs Chart: U.S. Department of Transportation
22 inches by 34 inches--20 cents, $15.00 per 100
11 inches by 17 inches--10 cents, $5.00 per 100
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Instructor Guides and Course Outlines

EMPLOYEE HANDBOOKS, MANUALS

Living with Radiation (2 Parts): U.S. Atomic Energy Commission
Part 1. 65 pp. 70 cents. Part 2. 199 pp. $1.00
Obtain from : Superintendent of Documents, U.S. Government
Printing Office, Washington, D.C. 20402

Contamination Control Handbook: National Aeronautics and Space Administration
(NASA SP-5076). 398 pp. $3.00.
Obtain from: Clearinghouse for Federal Scientific and Technical
Information, Springfield, Virginia 22151

Radiation Health Hazards and Protection Handbook: U.S. Department of
Transportation
Obtain from: Safety Engineer, PN-120,
Office of Personnel, Federal Aeronautics Administration
800 Independence Avenue, S.W.
Washington, D.C. 20590 Phone: (202) 962-7810

Radiation Safety Manual: National Aeronautics and Space Administration
41 pp.
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365, Phone: (703) 827-3950

Radiological Hygiene Training Manual: Tennessee Valley Authority
Sample copies only. 49 pp.
Obtain from: Chief, Industrial and Radiological Hygiene Branch
River Oaks Building
Muscle Shoals, Alabama 35660

Safety and Environmental Health Standards: National Aeronautics and
Space Administration
Obtain from: A and TS-MA-T, Marshall
Space Flight Center, Alabama 35812 Phone: (205) 453-0560

Safety Manual for Laser Users: National Aeronautics and Space Administration
Obtain from: Safety Officer, Langley Research Center
Hampton, Virginia 23365 Phone: (703) 827-3950

Pamphets and Bulletins:

Chemistry for the Safety Man: U.S. Department of Labor
Safety in industry. (Bulletin 222). 26 pp. 25 cents.
Obtain from: Superintendent of Documents, U.S. Government Printing Office
Washington, D.C. 20402

Emergency Handling of Radiation Accident Patients: U.S. Atomic Energy
Commission, Separate pamphlet guides for nurses, police, hospital
administrators, ambulance rescue squads, and physicians. 7-9 pp.
Obtain from: Director, Division of Operational Safety, U.S. Atomic Energy
Commission, Washington, D.C. 20545

Radiological Emergency Procedures for the Non-Specialist: U.S. Atomic Energy Commission
Provides fundamental and reliable information that the layman can use for guidance in taking action in case of a radiological accident. 35pp. 50 cents.
Obtain from: Superintendent of Documents, U.S. Government
Printing Office
Washington, D.C. 20402

Shipboard Ventilation for Hazardous Atmospheres: U.S. Department of Labor
Safety in industry. (Bulletin 304). 29 pp. 30 cents.
Obtain from: Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

The Inorganic Acids: U.S. Department of Labor
Safety in industry. (Bulletin 265). 27 pp. 25 cents.
Obtain from: Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

The Use and Handling of Compressed Gases: U.S. Department of Labor
Safety in industry. (Bulletin 259). 30 pp. 25 cents.
Obtain from: Superintendent of Documents
U.S. Government Printing Office
Washington, D.C. 20402

AUDIO-VISUAL AIDS

Emergency Handling of Radiation Accident Patients

U.S. Atomic Energy Commission
16 mm., color, sound, 18 minutes. Available on loan from any of the 10 Atomic Energy Commission libraries listed below:

Available for purchase - Print costs on a sliding scale: 1-24 prints, $75.00 each; 25-49, $66.00 each; 50-99, $59.00 each; 100-199, $53.00 each; 200 prints, $50.00 each.

Purchase from: Chief, Motion Picture Service, U.S. Department of Agriculture
14th and Independence Avenue, N.W.
Washington, D.C. 20250

Area Served	Film Library
Alaska, Oregon, Washington	Film Library Information Division Richland Operations Office U.S. Atomic Energy Commission P. O. Box 550 Richland, Washington 99352
California, Hawaii, Nevada	Public Information Office San Francisco Operations Office U.S. Atomic Energy Commission 2111 Bancroft Way Berkeley, California 94704
Arizona, New Mexico, Oklahoma, Texas	Film Librarian Information Division Albuquerque Operations Office U.S. Atomic Energy Commission P. O. Box 5400 Albuquerque, New Mexico 87115
Idaho, Montana, Utah, North Dakota, South Dakota	Director, Office of Information Idaho Operations Office U.S. Atomic Energy Commission P. O. Box 2108 Idaho Falls, Idaho 83401
Colorado, Kansas, Nebraska, Wyoming	Director, Information Division Grand Junction Office U.S. Atomic Energy Commission Grand Junction, Colorado 81502
Illinois, Indiana, Iowa, Michigan, Minnesota, Missouri, Ohio, Wisconsin	Information Office Chicago Operations Office U.S. Atomic Energy Commission 9800 South Cass Avenue Argonne, Illinois 60439

Audio-Visuals (Continued)

Area Served	Film Library
Arkansas, Kentucky, Louisiana, Mississippi, Tennessee	Film Librarian Public Information Office Oak Ridge Operations Office U.S. Atomic Energy Commission P. O. Box E Oak Ridge, Tennessee 37830
Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont	Public Information Service New York Operations Office U.S. Atomic Energy Commission 376 Hudson Street New York, New York 10014
Delaware, District of Columbia, Maryland, Virginia, West Virginia, Canada	Audio-Visual Branch Division of Public Information U.S. Atomic Energy Commission Washington, D.C. 20545
Alabama, Florida, Georgia, North Carolina, South Carolina	Film Librarian Savannah River Operations Office U.S. Atomic Energy Commission P. O. Box A Aiken, South Carolina 29801

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Safety Program Management 24
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